

**BOROUGH OF PICTURE ROCKS**  
**P.O. BOX 410**  
**PICTURE ROCKS, PA, 17762**  
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May 4, 2026

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, Erin Shelinski, Linda Sosniak, Matt Charles, Jeff Rishel, Frank Shetler, Dave Bender, Dav Hitesman and Mary Brink.

Guests – Bruce Little and Stacey Daye

The meeting was called to order by President Erin Shelinski, followed by the Pledge of Allegiance and a moment of silence.

Public Comment:

Minutes April 62026– A motion was made by Dave Hitesman and seconded by Jeff Rishel to approve the minutes as presented. Motion carried

|                    |                    |            |
|--------------------|--------------------|------------|
| Treasurer's Report | General Fund       | 237,270.82 |
|                    | Highway Fund       | 48,520.29  |
|                    | Act 13 Impact Fund | 41,422.42  |

A motion was made by Matt Charles and Frank Shetler to accept the May 4, 2026 financial report as presented and file for audit. Motion carried.

**Following invoices presented for the May 4, 2026 council meeting.**

|                         |                                  |        |
|-------------------------|----------------------------------|--------|
| P P & L                 | Acct. 73810-55006                | 61.41  |
| P P & L                 | Acct. 61254-41014                | 26.37  |
| P P & L                 | Acct. 78810-55006                | 30.49  |
| P P & L                 | Acct. 40425-00009 Street Lights  | 932.35 |
| Windstream              | Internet May Acct 020702960      | 67.65  |
| UGI                     | Acct 411007802480 April          | 110.39 |
| Elan financial Services | Paper postage Stamps weed killer | 265.41 |

**Following invoices paid since the April 6, 2025 council meeting.**

|                        |                                |        |
|------------------------|--------------------------------|--------|
| Windstream             | Act#220055042 Internet Mar     | 75.18  |
| Windstream             | Telephone Acct # 020702960 Apr | 67.77  |
| State Workers Ins Fund | Fire Co. ins. #05970373        | 533.00 |
| Lease Direct           | INV # 596734768 Topp Copy      | 73.21  |
| Keystone Collects      | Earned Income Expense March    | 216.95 |
| County of Lycoming     | Tax Notice Fees 2026           | 426.00 |
| McCormick Law Firm     | INV 175141 Vermiere Chickens   | 140.00 |

|                 |                                             |         |
|-----------------|---------------------------------------------|---------|
| Bradco Supply   | INV 258375 Street Signs                     | 1126.42 |
| Redman Concrete | Deposit repair of pillars at Van Rensselaer | 2000.00 |
| Bradco Supply   | INV 258547 Stops signs Water St             | 97.82   |
| Stacy Sones     | April Clean Boro                            | 50.00   |

General Fund Street Fund

\*\*Pay Act 13 Fund

\*\*\*Pay Highway Fund

A motion was made by Matt Charles and seconded by Jeff Rishel to pay invoices presented for payment and invoices paid since April 6, 2026 council meeting. Motion carried.

### **Correspondence:**

Letter State Police confirming their coverage of Picture Rocks  
Minutes from East Lycoming Recreation Authority

### **Standing Committee Reports:**

- A. Street-Street Committee met with Victor Marquardt to discuss updating ordinances
- B. Parks & Property- pillars are being repaired at Van Rensselaer Park. No parking signs erected along Muncy Creek on Water St.
- C. Public Safety
- D. Sanitation & Heath. There was one septic not pumped for 249 Laurel Run Rd. Violation pending Codes LLC
- E. Shade Tree: No report

Fire Chief/Emergency Management Coord – no report

Person To Be Heard:

### **Old Business**

- A. No update on Water Street handicap accessible ramp- Due to meeting cancellation by Hawbaker.
- B. Report was given by Stacey Daye. Stating committee would like to hold three events at the park. Two movie nights: Friday, June 19<sup>th</sup> and Saturday August 1<sup>st</sup>. A fall festival to be held October 10<sup>th</sup>. There was a question about insurance at the park after dark. The secretary will call insurance company to verify coverage. A motion was made by Matt Charles and seconded by Frank Shetler to approve events pending proper insurance coverage. Motion Carried.
- C. A meeting was held with Victor Marquardt from codes. And a decision was made to update the international codes from 2017 to 2021 adopting the first three chapters and adding two amendments. The ordinance will be drafted and a newspaper ad will be ran allowing the residents 10 days to review before being voted on at a council meeting.
- D. Bids were opened and Russell Standard was the low bidder to do the roadwork for the Borough at a cost of \$44,425.40
- E. Engineer Randy Webster did a site review of the Water Street project. He

recommended not placing any guard rails along the creek and let the undergrowth grow up. A motion was made by Matt Charles and seconded by Jeff Rishel to accept the recommendations of the engineer. Motion Carried.

### **New Business**

- A. Resolution 2026-005 to approve submittal of Greenways, Trails and Recreation Program grant and the Letter of commitment was approved. Motion made by Frank Shetler and seconded by Dave Hitesman. Motion Carried.
- B. The QuickBooks program was discussed the secretary presented a proposal From Number Made Easy. The current QuickBooks will not be support after January 2027 and is very out dated containing 17-year-old files. The old files will be removed and save in a file and the chart of accounts will be updated to DCED standards. The accountant will move the files to the new program QuickBooks Silver. A motion was made by Matt Charles and seconded by Dave Hitesman to spend the \$2548.40 to update the accounting system. Motion carried.

### **Borough Reports**

- A. Codes Enforcement: Codes LLC sent code violations for 27 Elm St., 181 Church St. and 134 S Main St. for property maintenance issues.
- B. Representative East Lycoming Recreation Authority- Bruce stated the Easter egg hunt was held and a color run was held at the park. Mowing has begun.
- D. Representative West Branch COG- Tar & Chip estimates were opened. Plans are being made for the West Branch COG annual show at the Hughesville fairgrounds on May 20<sup>th</sup>.

### **Council Comments:**

Council President Erin Shelinski voiced some concerns with Patrick from Girls of Tomorrow bringing out of town teams to play on the fields without first notifying the council and ensuring they provided proof of insurance

Matt brought up that the ditch at the intersection of Cemetery Rd and Boston Rd needed widened

The next meeting will be held on July6, 2026

PICTURE ROCKS BOROUGH  
Linda K. Sosniak  
Secretary