

**BOROUGH OF PICTURE ROCKS
P.O. BOX 410
PICTURE ROCKS, PA, 17762
570-584-6362
picturerocksborough@comcast.net**

January 6, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Erin Shelinski, Frank Shetler, Mary Brink, JR Rishel, Matt Charles, Bill Dorman, Linda Sosniak and Mayor Dave Bender.

Guests – Bruce Little, East Lycoming Recreation Authority, Al Little, Rick Sprout, and Chris Gansell

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

A motion was made by Craig Gansell and seconded by JR Rishel to appoint Matt Charles as Council vice president. Motion Carried.

A motion was made by Jr Rishel and seconded by Dave Hitesman to make the following appointments. The motion carried.

- A. Borough Solicitor –Current McCormick Law Firm
- B. Borough Engineering Firm – Current Larson Design
- C. Borough Code Enforcement Officer – Current Code Inspections, Inc.
- D. Borough Zoning Officer - Current –Code Inspections, Inc.

A motion was made by Dave Hitesman and seconded by Erin Shelinski to appoint Diane Buck to Serve a one-year term as Auditor. Motion Carried.

Minutes December 2, 2024 and December 26th– A motion was made by Erin Shelinski and seconded by Dave Shelinski to approve the minutes as presented with the correction to Dave Hicks to Todd Hicks name in the special meeting minutes of December 26th. Motion carried.

Treasurer's Report	General Fund	\$ 199,942.17
	Highway Fund	6626.07
	Act 13 Impact Fund	51051.87
	COVID – 19 ARPA	2822.89

A motion was made by Matt Charles and seconded by JR Rishel to accept the January 6, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the January 6, 2025 council meeting.

PA Borough Association	Annual Membership Dues	
Hughesville Borough	December Police Service	2634.00
Journey Bank	Sec/Supplies & Two Guys Mowing	2225.50
Christie Mann	Dec Borough Sidewalk Snow Removal	65.00
De Lage Landen Financial	Dec Copier Expense	73.21
McCormick Law	Solicitor	125.00
Green Valley Trucking	Snow removal and salt	2384.00***

Following invoices paid since the December 2, 2024 council meeting.

Wolf Township	Christmas Lights	175.00
P P & L	Picture Rocks Boro Acct 78810-55006	24.79
P P & L	Acct 73810-55006	54.74
P P & L	Acct 61254-41014	25.09
P P & L	Acct 40425-00009	874.33
Two Guys Mowing Inv. 616	October Mowing & Trimming	1000.00
Hughesville Borough	November Police Service	2634.00
Two Guys Mowing Inv. 617	Bank Trimming Bridge to Bridge	2000.00
Picture Rocks Fire Co	Pumper Loan	5000.00**
Picture Rocks Fire Co	Fire Contract 2 nd payment	7414.24
Column Software PBC	Advertise 2025 Meeting Dates Sun	194.59
De Lage Landen Financial	Nov Copier Expense	73.21
Intrada Technologies Inc	Endpoint EDR Agreement	50.88
Comcast Business	Internet	92.90
Elan Financial Services	Office Supplies	76.98
Linda Sosniak	APC Power Supply & Backup	95.39
Stacey Sones	December Janitorial Services	50.00
Christie Mann	December Borough Sidewalk Snow Removal	75.00
Veterans Memorial Park	Budgeted Donation	4000.00
East Lycoming Shopper	Ads for Veterans Day & Council Member	65.40
State Workers Ins Fund	Increase in premium	11.00
SWIF	Workman's Comp Insurance Premium	514.00
Fry's Fire Protection	Annual Fire Extinguisher	57.35
Windstream	Monthly Telephone Bill December 16	67.42
Linda Sosniak	Telephone	87.23

A motion was made by Dave Hitesman and seconded by JR Rishel to pay invoices presented for payment and invoices paid since November 4, 2024 council meeting. Motion carried.

Correspondence;

Received two months of Lycoming Recreation Authority Minutes.

Standing Committee Reports

Sanitation and Health – Assistant Secretary reported that (2) pumping receipts not yet received from property owners. A second notice was mailed to the delinquent property owners with a final due date of December 15, 2024. Those not in compliance by Dec. 15th will receive a certified letter with ten days to comply. A request was made by Bill Dorman to give a waiver to Mary Seto to skip having her septic pumped because she lives alone. Al Little stated that she does not live alone. Council decided if you give a variance for one that you would not to do so with anyone living alone.

Codes violation- a notice was sent to property owner at N Main St. for ordinance violation of chickens on property. In order to have chicken must request a variance from the Picture Rocks Borough Council.

Police Chief Report – no report was received from Hughesville Police Chief

Fire Chief – Chief Al Little report that there were 288 calls for 2024- 134 fire and 157 ambulance. The calls were all over east Lycoming County where ever they were called to. 2119 hours of fire rescue and 1100 hours ambulance. He stated that no progress has been made forming the East Lycoming Ambulance Alliance.

Persons to be heard: none

Unfinished Business.

An agreement for the use of the soft ball field was discussed and a decision was made to have the solicitor review before the February meeting.

New Business

A Resolution 2024-06 to amend Ordinance 2002-04 Earned Income tax was discussed, stating the reason for the resolution was to make our Ordinance 2002-04 match the state requirements for Keystone Financial to collect the borough's earned income tax. A motion was made by Frank Shetler and seconded by Matt Charles to approve the ordinance. Motion carried.

A motion was made by JR Rishel and seconded by Erin Shelinski to approve the meeting dates for 2025. Motion carried.

Jami Nolans SEO Contact was tabled by a motion from Dave Hitesman and Craig Gansell to be addressed at the December 26th meeting. Due to non-receipt of 2025 contact. Motion carried. Secretary will reach out to Nolan to see if he will be providing a contract for 2025.

A motion was made by Craig Gansell and seconded by Dave Hitesman to adopt Roberts Rules of Order for 2025 council meetings. Motion carried.

A motion was made by JR Rishel and seconded by Erin Shelinski to nominate Matthew Charles to serve on board. A motion was made by Dave Hitesman and seconded by Mary Brink to

nominate Olivia Bender. Matt Charles was elected to fill the vacant council position of Linda Sosniak which expires 12/31/2025.

Borough Reports

Emergency Management Coordinator_ Al stated that he had no report but to remind borough that in 2026 fire company would need three new radios

Bruce Little stated that the running club had their last race 12/28/2024. New officers were elected and all current officers were reappointed. They are discussing removing the Bocce ball court and redo the trails. He stated there may be a Disc tournament this year.

Bill Dorman stated that the next West Branch COG meeting will be held on the 3rd Tuesday of January

Being no further business, a motion was made by Matt Charles and seconded by Dave Hitesman to adjourn the meeting. Motion carried.

The next meeting will be held on February 3, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak
Assistant Secretary

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February 3, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Erin Shelinski, Frank Shetler, Mary Brink, Matt Charles, Bill Dorman, Linda Sosniak and Mayor Dave Bender.

Guests – Bruce Little, East Lycoming Recreation Authority and Al Little PR Fire Chief

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes January 6, 2025– A motion was made by Dave Hitesman and seconded by Matt Charles to approve the minutes as presented with the correction to Dave Shelinski to Dave Hitesman Motion carried.

Treasurer's Report	General Fund	\$190,108.24
	Highway Fund	4258.91
	Act 13 Impact Fund	52158.10
	COVID – 19 ARPA	2830.06

A motion was made by Erin Shelinski and seconded by Dave Hitesman to accept the February 3, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the January 6, 2025 council meeting.

P P & L	Acct. 73810-55006	68.65
P P & L	Acct. 301362363	25.25
P P & L	Acct. 78810-55006	24.61
P P & L	Acct. 40425-00009 Street Lights	898.23
Cargill	two loads of deicer salt	3430.28***
De Lage Financial	copy machine	73.21
Elan Financial	Postage- sewage notices	22.83
SEDA COG	website word press hosting	200.00
Green Valley Trucking	Snow removal and salt	2578.00**
Hughesville Borough	January Police Service	2634.00

Following invoices paid since the January 6, 2025 council meeting.

Hughesville Borough	December Police Service	2634.00
Elan Financial	Sec/Supplies & Two Guys Mowing	2225.50
Christie Mann	Dec Borough Sidewalk Snow Removal	65.00
De Lage Landen Financial	Dec Copier Expense	73.21
McCormick Law	Solicitor	125.00
Green Valley Trucking	Snow removal and salt	2384.00***
State Boro Association	Dues	202.00
Comcast Business Service	Internet	94.90
P P & L	Xmas Lights	117.67
Stacey Sones	Cleaning January	50.00
Stacey Sones cleaning	April 2024- voided old check	50.00
U S Postal Service	P O Box rent 2025	154.00
P P & L	Xmas lights	852.94
McCormick Law Firm	Legal fees	100.00
State Workers Ins Fund	Work Comp Fire Co.	514.00
UGI	Acct. 411007802480 Boro heat	148.82
Cargill	Deicer Inv. 2910419936	1702.06***
Christie Mann	January Borough Sidewalk Snow	175.00

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Matt Charles and seconded by Erin Shelinski to pay invoices presented for payment and invoices paid since January 3, 2025 council meeting. Motion carried.

Correspondence;

The Liquid Fuel Audit Report for 2023 stating that the Borough passed the audit Co-Star bids decision needs made at the March 3, 2025 meeting Bids due March 15th, 2025 Morgan Snook Right to Know- requesting Conditional Use Permits applications approved by Picture Rocks Borough from 2004 to present

Standing Committee Reports

Sanitation and Health – All residents are now compliant with the required septic tank pumping

Codes violation- a notice was sent to property owner of 56 North Main St. for a swimming pool being installed without a zoning permit.

Police Chief Report – no report was received from Hughesville Police Chief

Fire Chief – Chief Al Little reported 15 incidents in 2025. The fire company cut a big tree down that was on Cemetery Hill Road.

Persons to be heard: none

Unfinished Business.

A motion was made by Erin Shelinski and seconded by Dave Hitesman to approve the Agreement with the Girls of Tomorrow Foundation. Motion Carried.

New Business

Borough Reports

Emergency Management Coordinator. No report

Representative East Lycoming Recreation Authority – No report

West Branch COG will come and pick up all of their secretary reports on February 12, 2025

Matt Charles discussed the new 160-unit Development in Hughesville. He stated Hughesville will not be able to handle the added load on their current septic system and that it might be an opportunity for Picture Rocks to get added to Hughesville's Sewer and Water.

Linda Sosniak stated that we received the contract from the Local Share Grant and returned with the required signature. Once we received the copy signed by the State we can begin soliciting bids for the job.

Being no further business, a motion was made by Frank Shetler and seconded by Erin Shelinski to adjourn the meeting. Motion carried.

The next meeting will be held on March 3, 2025.

PICTURE ROCKS BOROUGH
Linda K. Sosniak
Assistant Secretary

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March 3, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Erin Shelinski, Frank Shetler, Matt Charles, Jeff Rishel, Bill Dorman, Linda Sosniak and Mayor Dave Bender.

Guests – Bruce Little, East Lycoming Recreation Authority, Al Little PR Fire Chief, Rick Sprout, and Cory Alspaugh (Two Guys Mowing)

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes February 3, 2025– A motion was made by Dave Hitesman and seconded by Matt Charles to approve the minutes as presented.

Treasurer's Report	General Fund	\$207,341.84
	Highway Fund	840.45
	Act 13 Impact Fund	49641.23
	COVID – 19 ARPA	2837.27

A motion was made by Matt Charles and seconded by Frank Shetler to accept the March 3, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the February 3, 2025 council meeting.

Hughesville Borough	Police Service February Inv 92	2634.00
P P & L	Acct. 73810-55006	65.11
P P & L	Acct. 301362363	24.96
P P & L	Acct. 78810-55006	24.43
P P & L	Acct. 40425-00009 Street Lights	882.50
De Lage Financial	copy machine	73.21
Cargill	Invoice 2910666358 1 load deicer salt	1,708.79
Windstream	Telephone February Acct 020702960	68.70
Linda Sosniak	Heavy Duty Shelf/Heavy file storage boxes	206.68
Column Ad	Lawnmowing Ad	237.05
Pioneer Landscaping	COVID monies to restore baseball field	2837.27

Following invoices paid since the February 3, 2025 council meeting.

P P & L	Acct. 73810-55006	68.65
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P P & L	Acct. 301362363	25.25
P P & L	Acct. 78810-55006	24.61
P P & L	Acct. 40425-00009 Street Lights	898.23
Cargill	two loads of deicer salt	3430.28***
De Lage Financial	copy machine	73.21
Elan Financial	Postage- sewage notices	22.63
SEDA COG	website word press hosting	200.00
Green Valley Trucking	Snow removal and salt	2578.00**
Comcast	Internet Service	94.90
Hughesville Borough	Police contract INV # 91	2634.00
Diane Buck	Auditor	100.00
Jacquelyn Otterbein	Auditor	100.00
Melinda Bender	Auditor	100.00
Bradco Supply Co.	Sidewalk salt	76.00
West Branch Council Gov	Dues & Insurance	82.00
Cargill	Invoice 291057731 1 load deicer salt	1,731.96***
Cargill	Invoice 2910645598 1 load deicer salt	1,720.00
Christie Mann	Shovel Sidewalks February	175.00
Stacey Sones	February Boro Cleaning	50.00 Column Ad
Audit Report 2024	111.65	
State Workers Insurance	Workman's Comp Fire Co. #05970373	514.00
Topp business Solutions	Inv #478050	31.23
McCormick Law Firm	Inv. # 161198 phone calls	275.00
Code Inspections	Inv 1/1-1/31	200.00
Lycoming Prothonotary	2024 Filing Audit Fee	14.75

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Erin Shelinski and seconded by Frank Shetler to pay invoices presented for payment and invoices paid since February 3, 2025 council meeting. Motion carried.

Correspondence;

No new correspondence

Standing Committee Reports

Police Chief Report – no comments

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Fire Chief – Chief Al Little reported that the ice broke up and moved downstream

Persons to be heard:

Gene Otterbein stated the Veteran's Memorial Park will be participating in Raise the Region on March 12th and 13th

Bruce Little reported that the Lions will hold the Children's Easter Egg Hunt on April 12th at 11:00AM at park.

Unfinished Business.

Salt Contract- Bill Dorman said he felt that 132 ton should be ordered for the 2025-2026 season. Matt Charles made the motion and Erin Shelinski to order 132 tons. Seconded. Motion carried.

New Business

Only one bid was received for 2025-2026 mowing contract. The bid was from Two Guys Mowing at the same rate as last year. A motion was made by JR Rishel and seconded by Dave Hitesman to accept the contract. Motion carried

Resolution 2025-02 Record Retention was presented. A motion was made by JR Rishel and seconded by Dave Hitesman to adopt. Motion carried.

Borough Reports

Linda Sosniak reported that the signed agreement was received from the Girls of Tomorrow Soft Ball League and copies of their insurance adding the Borough for coverage. She stated a check will now be mailed to Ryan Messner to use the COVID monies in the amount of \$2837.27 plus any accrued interest.

President Craig Gansell presented an update on the three engineering firms under consideration for the Water Street project. Bassett Engineering Pysher Inc. Engineer, and Lorson. Craig explained we had met with all three and will make a recommendation at the April Council Meeting for Council to discuss and vote.

Emergency Management Coordinator. No report

Representative East Lycoming Recreation Authority – Bruce Little stated there was no report.

Matt Charles opened discussion about Bill Dorman plans to retire and that Linda Sosniak was not being paid. Bill stated that he has a doctors appoint on March 19, 2025 and will inform Borough of his decision at that time. Mayor Bender stated that the books were in very good shape at the audit and feels that Linda should be compensated for the hours she works. A motion was made by Matt Charles and seconded by JR Rishel to back pay Linda from oct. 7th, 2024 on. Motion Carried.

Being no further business, a motion was made by Frank Shetler and seconded by Erin Shelinski to adjourn the meeting. Motion carried.

The next meeting will be held on May 5, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak

Assistant Secretary

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April 7, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Frank Shetler, Matt Charles, Jeff Rishel, Bill Dorman, Linda Sosniak and Mary Brink

Guests – Bruce Little, East Lycoming Recreation Authority, Al Little PR Fire Chief, Rick Sprout, Josh Gardner, and Gregg Dibble (PennDot)

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes March 3, 2025– One correction made to add Jeff Rishel to minutes. A motion was made by Frank Shetler and seconded by Dave Hitesman to approve the minutes as presented.

Treasurer’s Report	General Fund	\$205058.62
	Highway Fund	22709.49
	Act 13 Impact Fund	49687.84
	COVID – 19 ARPA	.00

A motion was made by Jeff Rishel and seconded by Matt Charles to accept the April 7, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the April 7, 2025 council meeting.

De Lage Financial	copy machine	73.21
Elan Financial Services	Paper and supplies	59.00
UGI	Acct. 411007802480 April Bill	370.89
P P & L	Acct. 73810-55006	63.06
P P & L	Acct. 301362363	24.96
P P & L	Acct. 78810-55006	24.43
P P & L	Acct. 40425-00009 Street Lights	868.83
Comcast Business	Acct. 8993 11 548 0007887	94.90
Hughesville Police	March Police Service	2634.00

Following invoices paid since the March 3, 2025 council meeting.

Cargill	Invoice 2910666358 1 load deicer salt	1,708.79***
Windstream	Telephone February Acct 020702960	68.70
Linda Sosniak	Heavy Duty Shelf/Heavy file storage boxes	206.68

Column Ad	Lawnmowing Ad	237.05
Elan Financial Services	Paper and supplies	261.24
Green Valley Trucking	Inv 1520 Feb. Snow Removal	3160.00***
UGI	Acct. 411007802480 March Bill	227.15
Dominick Spencer	Repair Potholes	700.00
Wolf Township	Take down Xmas Lights	175.00
Iola Lumber Co. inc.	2-ton cold patch	276.00
Pioneer Landscaping	COVID monies to restore baseball field	2843.80
State Workers Ins Fund	Fire Company Policy 05970373	514.00
State Workers Ins Fund	Brough Policy #06043744	12.00
Comcast Business	Acct. 8993 11 548 0007887	94.90
McCormick Law Firm	Inv. 161749 Legal fees phone calls	400.00
North Central sight Services	Old record paper shredding	200.00
Windstream	Telephone March Acct 020702960	68.70
Keystone Collects	Qtr 1 2025 Earned Income Tax	174.54
US Treasury	Qtr 1 2025 Federal Income Tax	2782.12
PA Dept Revenue	Qtr 1 2025 State Income Tax	315.22
State Workers Insurance	Workman's Comp Fire Co. #05970373	514.00
Topp business Solutions	Inv #478050	31.23
McCormick Law Firm	Inv. # 161198 phone calls	275.00
Code Inspections	Inv 1/1-1/31	200.00
Lycoming Prothonotary	2024 Filing Audit Fee	14.75

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Frank Shetler and seconded by Jeff Rishel to pay invoices presented for payment and invoices paid since February 3, 2025 council meeting. Motion carried.

Correspondence;

Minutes and New Officer List from East Lycoming Recreation

Bill Dorman tendered his resignation from as Secretary/Treasurer effective April 10, 2025. He stated his continuing medical problems as the reason. Mr. Dorman served 53 years in this position. A motion was made by Matt Charles and seconded by Dave Hitesman to have Mr. Dorman select a watch at Winters Jewelry with a \$300 value to honor his dedication and commitment to the borough. Motion Carried.

A motion was made by Matt Charles and seconded by Dave Hitesman to appoint Linda Sosniak Borough Secretary/Treasurer. Motion Carried. President Craig Gansell will be added to the State Hwy Fund #2520090301 as an additional signer.

Standing Committee Reports

Police Chief Report – One incident reported

Fire Chief – Chief Al Little stated there were 86 incidents this year: 28 fire and 56 ambulance.

Persons to be heard:

Josh Gardner presented a plan to upgrade the stream at Van Renslear Park. The project would be completed by the Fish & Boat Commission. The project would require two permits a GP! And a GP4. The permits would cost \$250. The permits have no expiration date. A motion was made by Frank sheetlet and seconded by Matt Charles to purchase the permits. Mr. Gardner stated he would first see if the fees could be waived. The total cost of the project would be \$24,480. Council said this would need to be done thru grant monies and donations. Josh suggested there are numerous grants including: Glen Hawbacker Grant, Sportmans' monies, etc...

Gregg Dibble, Municipal Services Supervisor from Penn Dot attended to explain the large increase in cost for the ADA ramps and curbing at Water St. and Center St. as part of the Penn Dot project. The new total for the project is \$56,800. After much discussion. Sosniak stated that the monies could come from Act 13 (\$7800) and the State Hwy Fund (18,000). A motion was made by Dave Hitesman and seconded by Jeff Rishel to approve the increase. The motion passed by a 4 (Mary, Dave, Jeff, Craig) in favor 2 (Matt, Frank) opposed vote.

Unfinished Business.

Agreement between Borough of Picture Rocks and Lewis Lumber was reviewed with a paragraph added that "If the borough of Picture Rocks runs low on salt, Borough will need to discontinue Lewis Lumber usage until stock can be replenished." A motion was made by Matt Charles and seconded by Frank Shetler to accept the agreement. Motion carried.

Three Engineering firms were interviewed by: Craig Gansell, council President, Bill Dorman, Sect/Treasurer and Linda Sosniak, Asst Sect/Treas. The Tree firms were Bassett Engineering, Pysher Engineer Inc. and Larson Design. President Craig reviewed each of the firms with council. He stated that the committee recommended Pysher Engineering firm to complete the project. Pysher Engineering assured the committee that the project would not cost over \$210,000. A motion was made by Matt Charles and seconded by Frank Shetler to hire Psycher Engineering to do the Water Street Bank Stabilization. Motion carried.

New Business

Linda got estimates to get new tennis nets and cranks for the Tennis Courts at a cost of \$1484.44 After a discussion about the large cracks in the tennis court turf it was decided to close the courts for safety reasons.

Borough Reports

Codes- two Notice of violations were given to residents at 258 N Main St (chickens) and 75 N Main St. (trash). Our solicitor is in the process of sending a letter for Vermeire to appear at the Magistrate for noncompliance with having chickens on their property. A building permit was issued for a pole building at 20 Arrowhead Circle.

Citizen complaint reported to council member about parking beside Veteran's Memorial. Penn dot and Codes will be called about signage.

Emergency Management Coordinator. No report

Representative East Lycoming Recreation Authority – Bruce Little that equipment for the park was being purchased. The park will be holding an Easter Egg Hunt.

Update was given that the internet was changed from Comcast to Windstream with a five- year contract and will save the Borough approximately \$2000 over the duration of the contract.

Girls of Tomorrow requested permission to place a net fence from Homeplate to 1st and 3rd bases to protect the children from foul balls.

Lewis Lumber agreed to use their field for parking for the Corvette Show on September 20th.

Being no further business, a motion was made by Matt Charles and seconded by Jeff Rishel to adjourn the meeting. Motion carried.

The next meeting will be held on May 5, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak

Assistant Secretary

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May 5, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Frank Shetler, Linda Sosniak, Erin Shelinski, Mary Brink and Mayor David Bender

Guests – Bruce Little, East Lycoming Recreation Authority, Al Little PR Fire Chief, Rick Sprout, and Stacey Daye, Sesquicentennial Chair

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes April 7, 2025– A motion was made by Frank Shetler and seconded by Erin Shelinski to approve the minutes as presented. Motion carried

Treasurer’s Report	General Fund	\$211,936.39
	Highway Fund	22,827.09
	Act 13 Impact Fund	49,737.76
	COVID – 19 ARPA	.00

A motion was made by Dae Hitesman and seconded by Mary Brink to accept the May 5, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the May 5, 2025 council meeting.

De Lage Financial	Inv 590028780 copier	73.21
Hughesville Police	April Police Service	2634.00
Fred Hamm Inc	Park Trash Removal	151.60 Elan
Financial Services	Intuit Monthly Fee	7.00

Following invoices paid since the April 7, 2025 council meeting.

Windstream	April 2 day bill Acct 220055042	14.21
Elan Financial Services	Paper and supplies	59.00
UGI	Acct. 411007802480 March Bill	143.74
Comcast Business	Acct. 8993 11 548 0007887	94.90
McCormick Law Firm	Inv. 161749 Legal fees phone calls	400.00
Windstream	Telephone March Acct 020702960	68.70
County of Lycoming	Real Estate Tax Collection 2025	426.00
McCormick Law Firm	Legal Services	200.00

State Workers Insurance Fund Workman's Comp Fire Co.	514.00	
Bujno Pottery	Sesquicentennial set up fee	65.00
Windstream	April Telephone Bill Acct. 020702960	67.57
Linda Sosniak	Garbage bags park & office supplies	62.47
Custom Ink	Sesquicentennial T-shirts	662.00
*Pay From General Fund Street Fund		
**Pay From Act 13 Fund		
***Pay From Highway Fund		

A motion was made by Dave Hitesman and seconded by Erin Shelinski to pay invoices presented for payment and invoices paid since April 7, 2025 council meeting. Motion carried.

Correspondence:

Minutes from East Lycoming Recreation
PA State Assoc of Boroughs- Distinguished Service Award

Standing Committee Reports

Sanitation & Health- Civil complaint filed by solicitor against Calvin Vermeire 258 N Main St. violation of zoning variance for chicken in borough.

Police Chief Report –6 total incidents: 1 assist other agency, 3 medical, 1 miscellaneous, and 1 public service.

Fire Chief – Fire Company attended training for one week. Assisted in search for missing child South Williamsport

Persons to be heard: none

Unfinished Business.

- A. .Report by Stacey Daye, Sesquicentennial Chair updating council about celebration including 2pm parade, 4-6 pm chicken BBQ, 4-7 pm Pepper Street Band, 3pm dedication of Warren Sprout Monument followed by remarks of Mayor and dignitaries, 10am-4pm vendors, Historical display, Basket raffle, mini cow snuggling and games
- B. A motion was made by Craig Gansell to hold a Sesquicentennial Day Parade on September 27th at 2 pm and seconded by Erin Shelinski. Motion carried
- C. A motion was made by Frank Shetler and seconded by Erin Shelinski to place the Warren Sprout Monument outside the borough building by the American Flag. Motion Carried
- D. A motion was made by Dave Hitesman and seconded by Erin Shelinski to appoint Linda Sosniak to serve as Borough of Picture Rocks Secretary-Treasurer. Motion Carried

New Business

- A. A motion was made by Dave Hitesman to remove William Dorman and add Craig Gansell as the second signer on the Local Share Grant of \$210,000. This action was due to the retirement of William Dorman on April 10, 2025. The motion was seconded by Mary Brink. Motion Carried

- B. A motion was made by Erin Shelinski and seconded by Dave Hitesman to hire Stacey Daye as Park Manager for the season. Motin Carried
- C. A motion was made by Craig Gansell and seconded by Frank Shetler to appoint Linda Sosniak to replace William Dorman as the Lycoming County Tax Collection Committee Delegate. Motion carried.
- D. A motion was made by Dave Hitesman and seconded by Erin Shelinski to obtain a line of credit for \$210,000 to pay bills for Water Street project until we receive reimbursement from State. Authorized signers will be Linda Sosniak Borough Secretary/Treasurer and Craig Gansell, Borough Council President. Motion Carried.
- E. A motion was made by Erin Shelinski and seconded by Dave Hitesman to approve a grant resolution for People, Parks & Community to file for grant for Laurel Run Creek for a habitat improvement program Motin Carried
- F. Asst. Secretary stated that the current compute is unable to updated to Windows 11 and Quick Books will not support our computer. Linda got two bids: Intrada for \$1827.44 and CDWG through Seda Cog for \$1329.45. Both companies would come and set up new computer. A motion was made by Frank Shetler and seconded by Mary Brink to purchase the computer through Seda Cog. Motion Carried

Borough Reports

Emergency Management Coordinator. Al stated the fire siren will not work and the repairs would be approximately \$3000 It would be used for public address system. Frank Shetler made a motion and was seconded by Erin Shellinski to table the discuss to a later date. Motion Carried. Al also reminded council that in the future new phones would need to be purchased.

Representative East Lycoming Recreation Authority – Bruce Little reported that corvette club has voted to have their car show at their location. James V Brown library will be at the park 1:30-2:30pm on Wednesdays. They will be replacing bases on ball field . PP & L will be installing a new pole.

Hughesville Girl Scout Troop cleaned the park

Council Members comments:

Stakes and chains at the rocks need repaired or replaced.

Should there be a Shade Tree Committee meeting.

Discussion about Tennis Court what are we going to do with it.

Being no further business, a motion was made by Dave Hitesman and seconded by Erin Shelinski to adjourn the meeting. Motion carried.

The next meeting will be held on June 2, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak

Assistant Secretary

BOROUGH OF PICTURE ROCKS
P.O. BOX 410
PICTURE ROCKS, PA, 17762
570-584-6362
picturerocksborough@comcast.net

June 2, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Frank Shetler, Linda Sosniak, Erin Shelinski, Mary Brink, Jeff Rishel and Dave Hitesman.

Guests – Bruce Little, East Lycoming Recreation Authority, Dominick Spencer, Larry Ryder, and Stacy Daye-Sesquicentennial Committee Chair.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes May 5, 2025– A motion was made by Erin Shelinski and seconded by Dave Hitesman to approve the minutes as presented with a spelling correction. Motion carried

Treasurer's Report	General Fund	\$241,733.74
	Highway Fund	22,827.16
	Act 13 Impact Fund	49,759.27

A motion was made by Jeff Rishel and seconded by Mary Brink to accept the May 5, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the June 2, 2025 council meeting.

Hughesville Police	May Police Service INV # 95	2634.00
P P & L	Acct. 73810-55006	54.09
P P & L	Acct. 61254-41014	25.61
P P & L	Acct. 78810-55006	26.15
P P & L	Acct. 40425-00009 Street Lights	889.00
UGI	Gas Bill Acct.#411007802480	35.31
Stacy Daye	Park supplies & weed trimming	200.00
Pysher & Associates INC	Municipal Engineer	300.00
Two Guys Mowing	April Mowing	500.00
Two Guys Mowing	May Mowing	1000.00
Journey Bank	Tracfone-t-shirts-pottery-park expense	1519.28

Following invoices paid since the May 5, 2025 council meeting.

Windstream	May bill Acct 220055042	4.18
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Intrada	Tech Service 4/29/2025	67.16
Comcast Business	Bill April final bill	94.90
McCormick Law	Legal fees civil suit 258 N Main St	127.50
State Workers Ins Fund	Fire Co Policy # 05970373	514.00
Windstream	Telephone bill May Acct. 020702960	67.57
SEDA-COG	Dell Computer Opti/Plex 7420 Plus	1329.45
UGI	Gas Bill Acct.#411007802480	100.82
De Lage Financial	Inv 590028780 copier	73.21
Stacey Sones	May Cleaning Borough Building	50.00
Stacy Daye	Park manager	700.00
Dominick Spencer	Handyman work	1077.86

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Dave Hitesman and seconded by Mary Brink to pay invoices presented for payment and invoices paid since May 5, 2025 council meeting.

Motion carried.

Correspondence:

No correspondence

Standing Committee Reports

Police Chief Report – 1 fraud and 1 ambulance assist

Fire Chief – no report

Persons to be heard: Larry Ryder discussion about signage and change of traffic on Bank Alley. Larry said that it will be an issue getting his truck and trailer to the fire company building.

Unfinished Business.

- A. Report by Stacey Daye, Sesquicentennial Chair updating council about celebration including 2pm parade, 4-6 pm chicken BBQ, 6 food vendors, several baskets. Parade is coming together. Donations from several businesses including; Paralegal Assist, Lewis Lumber, Woodland Bank, and paralegal Assist. Looking for steps for stage.
- B. Linda discussed with Borough reducing the cost of the Route 220 project by not replacing the two ADA ramps at Center Street. This should reduce the cost approximately \$16,000. Waiting for the exact cost from Hawbaker Construction. Need to send a letter to County commissioners to change the scope of work to be performed.

New Business

- A. Discussion about one-way sign on Bank Alley. Discussion was held and decision was made to table until next meeting. Linda will contact Gregg Dibble from Penn Dot to get his input before the next meeting. Motion was made by Frank Shetler and seconded by Jeff Rishel to table until more information could be obtained. Motion carried.

- B. Resolution 2025-04 Journey Bank approval for a \$150,000 “Tax Anticipation Note.”
Motion was made by Dave Hitesman and seconded by Erin Shelinski to approve the resolution. Motion Carried.

Borough Reports

Emergency management Coordinator- No report

Representative East Lycoming Recreation Authority – Bruce Little report that the bases were replaced on the ballfield. James V Brown mobile library will be at the park every Wednesday 1:30-2:30 all summer. P P & L installing new poles. Use of park is heavier than normal.

Council Members comments:

It was recommended to get two to three quotes for handyman work.

Motion made by Frank Shetler and seconded by Jeff Rishel to not repair the old fire siren.
Motion Carried

Being no further business, a motion was made by Dave Hitesman and seconded by Erin Shelinski to adjourn the meeting. Motion carried.

The next meeting will be held on July 7, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak
Assistant Secretary

BOROUGH OF PICTURE ROCKS
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July 7, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Frank Shetler, Linda Sosniak, Erin Shelinski, Mary Brink, and Dave Hitesman.

Guests – Bruce Little, East Lycoming Recreation Authority, Rick Sprout, Al Little, and Stacy Daye-Sesquicentennial Committee Chair.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes June 2, 2025– A motion was made by Dave Hitesman and seconded by Matt Charles to approve the minutes as presented with a spelling correction. Motion carried

Treasurer's Report	General Fund	\$236,844.69
	Highway Fund	22,885.32
	Act 13 Impact Fund	54,471.83

A motion was made by Jeff Rishel and seconded by Mary Brink to accept the May 5, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the July 7, 2025 council meeting.

P P & L	Acct. 73810-55006	55.19
P P & L	Acct. 61254-41014	25.61
P P & L	Acct. 78810-55006	34.84
P P & L	Acct. 40425-00009 Street Lights	880.50
DeLage	Copier June	73.21
UGI	June Gas Acct. #411007802480	40.54
Pysher & Associates	Route 220 scope of work letter	300.00
Pysher & Associates	Water Street Bank Stabilization	3750.00
Windstream	June Internet bill Acct 220055042	4.18

Following invoices paid since the June 2, 2025 council meeting.

Windstream	May Internet bill Acct 220055042	4.18
Fred Hamm Inc	May Trash Removal	313.19

Berger Septic	May Inv# 19303	165.00	
PA State Assoc of Boro	Two Award Luncheon tickets Wm Dorman	50.00	
State Workers Ins Fund	Workers Comp Employee INV # 06043744	12.00	State
Workers Ins Fund	Workers comp Fire Co INV # 05970373	514.00	
Windstream	Telephone bill Acct. 020702960	67.57	
Keystone Collects	QTR 2 2025	79.35	
Hughesville Police	May Police Service INV # 95	2634.00	

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Frank Shetler and seconded by Matt Charles to pay invoices presented for payment and invoices paid since June 2, 2025 council meeting.
Motion carried.

Correspondence:

Letter from Pennsylvania General Energy company LLC for notification that they filed an application to pump up to 1,5000,000 gallon of water from Muncy Creek to be used to support natural gas development. Borough will send a letter of concern to Susquehanna River Basin Commission.

Standing Committee Reports

Street Committee- complaint from resident about trees too low over hanging Center St. will need to hold a Street Committee meeting. Committee will identify property owners that need letters and secretary/treasurer will send notices.

Sanitation & Health- 25 residents not pumped yet. 4 pumped

Police Chief Report – 1 fraud and 1 ambulance assist

Fire Chief – 166 calls, 66 fire and 100 ambulance this year

Persons to be heard: no one

Unfinished Business.

- C. Report by Stacey Daye, Sesquicentennial Chair updating council about celebration including 2pm parade, 4-6 pm chicken BBQ, 6 food vendors, several baskets. \$2500 in sponsorships so far. Voted to move Warren Sprout Memorial Plaque to the Van Rensselaer Park and mount on enclosed pavilion. Motion made by Matt Charles and seconded by Erin Shelinski. Motion carried. Matt stated that he would donate \$100 to get additional wording with some of Warren Sprout's history added to plaque.
- D. Further discussion was held about whether to keep Ordinance 2024-02 One-way Bank Alley. A motion was made by Dave Hitesman and seconded by Erin Shelinski to let the Ordinance in place. Motion Carried.

New Business

- A. Resolution 2025-05 Five-county Regional Solid Waste Management Plan was discussed . A motion was made by Dave Hitesman and seconded by Matt Charles to adopt the resolution. Motion Carried.

- B. Discussion was held concerning the repairs needed to Van Rensselaer Park. The pillars at entrance need repointed and several of the stone pillars hold up the enclosed pavilion need repointed or relaid. Thee estimates were presented: .Dauberman Construction \$7750, Clark and Fry Masonary \$ 3900 and Redman concrete \$ 2000. A motion was made to hire Redman concrete by Matt Charles and seconded by Frank Shelinski. Motion Carried.

Borough Reports

Emergency management Coordinator- Al Little spoke about the sirens for code red. He said that the fire company will be researching warning systems to notify citizens of an emergency event.

Representative East Lycoming Recreation Authority – Bruce Little report that the parking lot expansion is completed. The pavilion rental was high in June and par so far in July. James V Brown mobile library will be at the park every Wednesday 1:30-2:30 all summer

Secretary/Treasurer: SEDA-COG stated that Picture Rocks Borough could apply for block grants if they are eligible. We would need to do 75 surveys of residents pulled randomly by survey monkey. Linda stated that she would need some volunteers if we want to pursue this. Matt Charles made a motion and Erin Shelinski seconded to do the surveys for the block grant. Motion carried. Erin, Matt, Stacy, Craig, and Linda volunteered to complete the surveys.

Council Members comments: straighten signs and trim creek

Being no further business, meeting was adjourned.

The next meeting will be held on August 4, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak
Assistant Secretary

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August 4, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, David Hitesman, Frank Shetler, Linda Sosniak, and Mary Brink

Guests – Rick Sprout, Al Little, and Stacy Daye-Sesquicentennial Committee Chair.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes July 7, 2025– A motion was made by Matt Charles and seconded by Frank Shetler to approve the minutes as presented with a spelling correction. Motion carried

Treasurer's Report	General Fund	\$235,137.63
	Highway Fund	22,941.75
	Act 13 Impact Fund	54,506.42

A motion was made by Dave Hitesman and seconded by Mary Brink to accept the August 4, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the August 4, 2025 council meeting.

UGI	June Gas Acct. #411007802480	62.82
De Lage	INV # 591099252	73.21
Journey Bank	Shirts, Crocks, Signs, & Park supplies	1708.20
Pysher & Associates	Water Street Stabilization July INV	4742.00
Fred Hamm Inc.	July Disposal Park	303.19

Following invoices paid since the July 7, 2025 council meeting.

Sokol	INV # 0016049-IN	1840.00
Elan financial Services	Quickbooks-USPS-Bujno Pottery-park	1480.93
Fred Hamm Inc.	June disposal Service Park	303.19
McCormick Law Firm	May INV # 165338 & June INV 166025	600.00
Two Guys Mowing	June INV. # 701	1000.00
Berger Septic Inc.	June INV. # 20407	165.00
P P & L	Acct. 73810-55006	71.89
P P & L	Acct. 61254-41014	25.53
P P & L	Acct. 78810-55006	38.90

P P & L	Acct. 40425-00009 Street Lights	875.09
Windstream	Acct # 020702960	67.45
Hughesville Borough	INV # 97 Police Service July	2634.00
*Pay From General Fund Street Fund		
**Pay From Act 13 Fund		
***Pay From Highway Fund		

A motion was made by Frank Shetler and seconded by Dave Hitesman to pay invoices presented for payment and invoices paid since July 7, 2025 council meeting.
Motion carried.

Correspondence:

Letter from the Dorman Family requesting that the borough building be named after Bill Dorman to recognize his 58 years of service. Discussion was held and the council decided that it was too soon to name the building after Mr. Dorman’s retirement. Council is very appreciative of the 58 years of service and would consider this honor in the future.

UGI sent copies of violations for 56 N Main St. This property is rented. Secretary will send copies of the letters to the owner Chad Swartz.

Standing Committee Reports

Street Committee- complaint from resident about trees too low over hanging Center St. will need to hold a Street Committee meeting. Committee will identify property owners that need letters and secretary/treasurer will send notices.

Sanitation & Health- 24 properties yet to be pumped.

Police Chief Report – 1 disorderly conduct, protective order, pornographic material, dog bite, and ambulance assist. EMA- looking into FEMA Grant that Linda provided to them. Grant due by 8/11/2025

Fire Chief – 186 calls, 86 fire and 100 ambulance this year. Report on Ambulance Alliance. 24- hour coverage 7 days a week started in July. Hughesville will not join in night coverage at this time. They will make a decision by September for 2026.

Rick Sprout questioned what crosswalks will look like. They get stenciled on, will check with Hawbaker.

Persons to be heard: no one

Unfinished Business.

E. Report by Stacey Daye, Sesquicentennial Chair updating council about celebration including 2pm parade, 4-6 pm chicken BBQ, 6 food vendors, 15 craft vendors, several baskets. \$3400 in sponsorships so far. History book sent to printer. All three County Commissioners will be speakers. Becky Gordner will sing National Anthem Church Bell Choir will play God Bless America.

F. Block Survey was completed by Erin, Matt, Craig, Stacey, JR and Linda. However, we did not qualify for the grant

Borough Reports

A. One property permit for renovations. 191 Church St.

Representative East Lycoming Recreation Authority – not present

Council decided to place a lock on the tennis courts until funds could be found to fix the surface of the courts. There are large cracks and the children could get injured. A sign will be made stating temporarily closed.

Secretary gave an update about the Water Street Bank Stabilization Project. Special Meeting will be held on August 18th to open the bids. The site survey will be held on August 11th at 11AM. Council members invited to attend.

Bank Loan for Water Street Project will be signed on 8/18/2025

Discussion was held about the trees at the RT220 bridge and the Center Street bridge. Penn Dot Maintenance has been called 6 times to come and remove the trees at RT 220. Secretary will contact both Penn Dot and the County Maintenance about trees.

Council President Craig brought up issue with the storm drains overflowing during our last high-water episode. Discussion was held about possible flap plate on pipe going into creek so that the water would not back flow.

Gansell also brought up Oak Alley and said he feels it should be returned to the property owners. A discussion followed.

Being no further business, a motion was made by Matt Charles and seconded by Frank Shetler to adjourn the meeting. Motion Carried

The next meeting will be held on September 3, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak

Assistant Secretary

**BOROUGH OF PICTURE ROCKS
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picturerocksborough@comcast.net**

September 2, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, Erin Shelinski, Jeff Rishel, David Hitesman, Linda Sosniak, David Bender, Matt Charles, and Mary Brink

Guests – Rick Sprout, Al Little, Jim Davis DHK Insurance, Bruce Little, Don Thomas, and Stacy Daye-Sesquicentennial Committee Chair.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes August 4, 2025– A motion was made by Dave Hitesman and seconded by Matt Charles to approve the minutes as presented with a spelling correction. Motion carried

Treasurer's Report	General Fund	\$219,725.72
	Highway Fund	23,000.20
	Act 13 Impact Fund	54,568.68

A motion was made by Matt Charles and seconded by Mary Brink to accept the September 2, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the September 2, 2025 council meeting.

Pysher & Associates	August Water St Engineer Services	3825.00
UGI	Acct # 411007802480	29.79
DeLage	Inv # 591741947 copy machine	77.21
Lockhard Agency INC.	Inv # 004825 Bond Ins	533.00
Jan Sosniak	5 load trash to Pal Con 1 can wasp spray	57.41
Elan Financial	Debit Card Journey Bank	234.83
Hughesville Police	August INV 98	2634.00

Following invoices paid since the August 4, 2025 council meeting.

UGI	Acct # 411007802480	62.82
Two Guys Mowing	July	1000.00
Berger Septic Inc.	July Park Porta Potty	165.00
P P & L	Acct. 73810-55006	71.89
P P & L	Acct. 61254-41014	25.53
P P & L	Acct. 78810-55006	38.90

P P & L	Acct. 40425-00009 Street Lights	875.09
Windstream	Acct # 020702960 August	68.53
Hughesville Borough	INV # 97 Police Service July	2634.00
Redman Concrete	Repair Enclosed pavilion pillars	600.00
Windstream	July Internet Acct# 220055042	4.24
Topp Business Solutions	INV 504131	26.97
Bradley Supply	INV 250941 signs for tennis court	26.26
Berger Septic	July Portable Toilet INV 20524	165.00
McCormick Law	INV # 166962 Bank Loan Paperwork	225.00
Melinda Bender	Flowers Borough Building	63.50
Column Software PBC	Newspaper Ad for Special Meeting 8-18	49.62
Column Software PBC	Newspaper Ad for Muncy Creek Bids	535.70
Column Software PBC	Newspaper Ad for Snow Removal Bids	277.64
BS General Contractors	install signs Bank Alley and short Alley	380.00
State Workers Ins Fund	Policy 0643744 employees	2521.00
State Workers Ins Fund	Policy 05970373 Fire Company	4672.00
Picture Rocks Fire Co.	Semi Annual Budget Fire Donation	10750.00

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Jeff Rishel and seconded by Dave Hitesman to pay invoices presented for payment and invoices paid since August 2, 2025 council meeting. Motion carried.

Correspondence:

Susquehanna Rive Basin Authority sent an email thanking the borough for submitting our concerns about PGE Electric removing water from Muncy Creek. The letter assured that there will be no impact to resident's wells or septic. Hearing will be the end of August.

Received a letter form Muncy Area Fire company, Muncy Township Fire Company, Picture Rocks Fire Company, Lairdsville Fire Company and Hughesville Fire company with an update concerning the paid night time staffing for ambulance service. Stated that the proposed financial plan will be forth coming.

Standing Committee Reports

Street Committee- Tree Committee met and inspected the sidewalk and trees of borough properties. There were 27 properties. At the request of committee secretary posted a "Community Cleanup Day" on the Borough Facebook page requesting the residents to trim trees, bushes and vegetation from sidewalks and streets. The list was reduced to 17 residences that did not address their property issues. Council President said to mail out letters to them.

Sanitation & Heath. There are 17 properties that need to pump their septic tank. Second notice will be sent first of October.

Police Chief Report – 1 theft, 1 disorderly conduct, and 1 ambulance assist

. Fire Chief – 281 calls- 109 fire and 109 EMS/Rescue

Alliance- will have financial report before October meeting.

Bruce Little stated that the water storm drains have wooden forms and concrete in and need cleaned out by the contractor. Secretary stated Hawbacher has already been notified about the five inlets.

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Persons to be heard: no one

Unfinished Business.

G. Report by Stacey Daye, Sesquicentennial Chair updating council about celebration including 2pm parade, 4-6 pm chicken BBQ, 6 food vendors, 38 craft vendors, several baskets. \$3400 in sponsorships so far. History book sent to printer. All three County Commissioners will be speakers. Becky Gordner will sing National Anthem Church Bell Choir will play God Bless America.

New Business

- A. James Dave Provided copies of Insurance and Workman's comp booklet and reviewed the major changes. The provider would be Old Republic. The policy would be \$1722 less for 2025-2026. The cyber insurance will be \$344. Will provide a new insurance certificate for Penn Dot. A motion was made to hire DGK Insurance to be our provider for 2025-2026 by Dave Hitesman and seconded by Matt Charles. Motion Carried.
- B. Al Little, PR Fire chief made a request of the Council to do a resolution to request a Statewide Local Share Grant for \$500,000 from the Commonwealth Financing Authority. A motion was made by Matt Charles and seconded by Jeff Rishel to approve resolution. Motion Carried.
- C. Open Bids for Snow Removal. There were two bids for snow removal. Bill Umstead and Two Guys Mowing. The prices were cheaper from Bill Umstead. A motion was made by Matt Charles and seconded by Jeff Rishel to select Bill Umstead for snow removal for 2025-2026 season. Motion Carried.

Borough Report

A. Emergency Coordinator stated walkie talkies will be \$4000-\$6000 each needed by 2027

Public Comment

Rick Sprout asked about Japanese Knock Weed being cut down before Sesquicentennial. Secretary stated that the knock weed by the Rocks will be removed.

Meeting was adjourned.

The next meeting will be held on October 6, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak
Assistant Secretary

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October 6, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, Erin Shelinski, Jeff Rishel, David Hitesman, Linda Sosniak, David Bender, Frank Shetler, and Mary Brink

Guests – Rick Sprout, Al Little, Bruce Little, Fred Houseknecht, Houseknecht, Bill Dorman, and Gene Otterbein.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes September 2, 2025– A motion was made by Erin Shelinski and seconded by Dave Hitesman to approve the minutes as presented with a spelling correction. Motion carried

Treasurer's Report	General Fund	\$218,661.88
	Highway Fund	16,415.89
	Act 13 Impact Fund	54,631.10

A motion was made by Jeff Rishel and seconded by Mary Brink to accept the October 6, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the October 6, 2025 council meeting.

De Lage	Inv# 592298674 copy machine	73.21
UGI	Acct # 411007802480 Sept	58.51
Elan Financial	Sesquicentennial 1587.53 USPS 78	1665.43
Linda Sosniak	Sesq. Coles 29.65 Amazon 46.62	76.27
Stacy Daye	Sesq. Banner	93.38
Hawbaker Inc.	Muncy Creek Streambank Stabilization	79,745.69
Pine Mtn. Excavating Inc.	Muncy Creek Streambank Stabilization	35997.34
Hughesville Borough	INV 99 September	2634.00
Shelinski Landscaping	Landscape Maint. Summer 2025	1550.00
Fred Hamm Inc	Sept Park Disposal inv. 105396	303.19
P P & L	Acct. 73810-55006	105.81
P P & L	Acct. 61254-41014	25.44
P P & L	Acct. 78810-55006	49.85
P P & L	Acct. 40425-00009 Street Lights	904.72
Windstream	Acct # 022055042 September	75.18
Pysher & Assoc	Sept Invoice Muncy Creek Eng Service	964.50

Following invoices paid since the September 2, 2025 council meeting.

UGI	Acct # 411007802480 August	29.79
Two Guys Mowing	August Inv. #725	1000.00
Two Guys Mowing	July Inv. #724	1250.00
Berger Septic Inc.	August Park Inv. #20208	165.00
P P & L	Acct. 73810-55006	71.89
P P & L	Acct. 61254-41014	25.53
P P & L	Acct. 78810-55006	38.90
P P & L	Acct. 40425-00009 Street Lights	875.09
Windstream	Acct # 022055042 Internet August	4.19
Hughesville Borough	INV # 98 Police Service August	2634.00
Styer Customs	Sesquicentennial signs	403.00
Fred Hamm Inc	August Park Disposal inv. 920855	303.19
McCormick Law	INV # 167564 Bank loan & Water St. Bids	487.50
State Workers Comp	Policy # 05970373 Fire Co.	523.00
Picture Rocks Relief	2025 Picture Rocks Vol Fireman's Relief	3766.39
Rick Sprout	Sesquicentennial Book	15.00
David Houseknecht	Pepper Street Band Sesquicentennial	570.00
Jerry Cavaliere	Mollys Boys Jug Band Sesquicentennial	350.00
Greg Clayton	Chicken BBQ Sesquicentennial	1664.00
Windstream	Telephone Acct# 020702960	67.45
Wolf Township	Mow grass INV #114	75.00
Bradco Supply	INV# 252036 street sign	75.10
DGK Insurance	Policy Number 3018220	4573.00
DGK Insurance	Policy # 700585PEXPAP01	658.00
Patty Schreiner	Sesquicentennial Basket Raffle supplies	168.15

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Dave Hitesman and seconded by Mary Brink to pay invoices presented for payment and invoices paid since September 2, 2025 council meeting. Motion carried.

Correspondence:

Susquehanna Rive Basin Authority sent an email thanking the borough for submitting our concerns about PGE Electric removing water from Muncy Creek. The letter assured that there will be no impact to resident's wells or septic. Hearing will be the end of August.

Received a letter form Muncy Area Fire company, Muncy Township Fire Company, Picture Rocks Fire Company, Lairdsville Fire Company and Hughesville Fire company with an update concerning the paid night time staffing for ambulance service. This letter presented the financial plan and stated what share would be Picture Rocks share \$6263

Standing Committee Reports

Parks & Property Committee met on September 24, 2025 and visited the Rocks and Van Rensselaer Park. They listed the following areas of concern at the park: Pavillion #3 needs new post (in jeopardy of falling over), remove grill post, concession standing is leaning, remove horse shoe pits as one is in the trees, remove some trees, fire pit needs taken down, remove spring toys by pavilion #3, bocce ball court needs new lumber, parking posts need replaced or removed, and many toys have exposed rusty metal and needs painted. The Rocks: railroad ties need removed (rebar is sticking up), need stone added to fire truck access ramp, and would like some picnic tables and benches.

Linda stated the Mr. Minium from the Tech School at East Lycoming High School will be coming with a project manager from Penn College to look at the work that needs done at the park to see if some of the students would be able to do the work as school projects.

Sanitation & Heath. There are 12 properties that need to pump their septic tank. Second notice will be sent first of October.

Police Chief Report – No report

. Fire Chief – 232 calls- 99 fire and 133 EMS/Rescue

Persons to be heard: Bill Dorman thanked the borough for the gifts and recognition at Sesquicentennial Day Celebration. Fred Houseknecht complained about the trees over hanging the streets. They are scratching his camper. Asked what the borough was going to do. Mrs. Houseknecht stated the ditch at Dyer property and Cemetery Road is blocked and needs cleaned out.

Unfinished Business.

- H. Report by Linda Sosniak, there are still some bills outstanding from the Sesquicentennial Celebration. There are nine t-shirts left. An estimate is about \$9000 profit. Linda asked some of the monies be spent to upgrade the Christmas lights by placing all clear white bulbs in them instead of the dull off whites. Estimate is less than \$600 to switch out bulbs. A motion was made by Jeff Rishel and a second by Erin Shellinski. Motion carried. Linda asked the borough if they would consider inviting the committee to the next borough meeting to thank their work running the Sesquicentennial and provide them with a light snack. A motion was made by Frank Shetler and seconded by Erin Shellinski to invite the committee members to come at 6:30pm on November 3rd before the council meeting and have refreshments. Motion carried.

New Business

- D. A discussion was held concerning the sidewalk and handicap ramp on the sidewalk in front of the borough office. Linda asked if the council would be interested in partnering with PGE & Penn Dot. A meeting would be held with both groups to see if the curb can be shortened so that the trucks are able to navigate the turn from Route 200 on Route 864. The Borough would need to agree to shorten the curb losing a little of the borough's property. A motion was made by Frank Shetler to meet with PG & E and Penn Dot to sell

if an agreement can be made to repair the curbing and handicap ramp. A second was made by Jeff Rishel. Motion Carried.

- E. A motion was made by Dave Hitesman to set Picture Rocks Halloween night date as October 31, Friday from 6:00 until 8:00pm and that \$350 would be budgeted for the children's party at the Borough Building. This will be Gene Otterbein's 29th year to head this event. The motion was seconded by Jeff Rishel. Motion Carried.
- F. A motion was made by Frank Shetler to approve Change Order #1 in the amount of \$2580 for restoration work, Change Order #2 in the amount of \$1917.34 compensating the change order for the increased quantity of R-8 riprap, and Approve Application for payment #1 in the amount of \$35,997.34. Motion was seconded by Erin Shelinski. Motion Carried.
- G. The first reading of the 2026 proposed budget was presented and discussed.

Borough Reports

No reports

Public Comment

Meeting was adjourned.

The next meeting will be held on November 3, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak
Assistant Secretary

BOROUGH OF PICTURE ROCKS
P.O. BOX 410
PICTURE ROCKS, PA, 17762
570-584-6362
picturerocksborough@comcast.net

November 3, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, Erin Shelinski, Jeff Rishel, David Hitesman, Linda Sosniak, Matt Charles and Mary Brink.

Guests – Rick Sprout, Al Little, Rick Smith, Andy Mook, and Gene Otterbein.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes October 6, 2025– A motion was made by Dave Hitesman and seconded by Mary Brink to approve the minutes as presented. Motion carried

Treasurer’s Report	General Fund	206,557.41
	Highway Fund	23,115.66
	Act 13 Impact Fund	54,691.66

A motion was made by Mary Brink and seconded by Matt Charles to accept the October 6, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the Nov 3, 2025 council meeting.

UGI	Acct 411007802480	66.84
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Following invoices paid since the October 6, 2025 council meeting.

Berger Septic	Invoice 20765 Sesq 250 Park 165	415.00
Baxter Plumbing & Heating	Inv# 50206 Annual service furnace & Air	142.50
Windstream	Acct 020702960	67.87
Fry’s Fire Protection	Inv# 42128 Fire Extinguisher Inspection	126.55
State Workers Insurance	Policy # 06043744 employee	142.00
State Workers Insurance	Policy # 050970373 fire Co.	533.00
P P & L	Acct. 73810-55006	105.81
P P & L	Acct. 61254-41014	25.44
P P & L	Acct. 78810-55006	49.85
P P & L	Acct. 40425-00009 Street Lights	904.72
UGI	Acct 411007802480	28.72
Delange Financial	Inv. 592744567 Copy Machine	73.21
C & C Pest Control	Extermination bees in enclosed pavilion	140.00
Elan Financial	Xmas lights-Sesq expense-park maint.	538.72

Eugene Otterbein	Halloween Supplies	231.30
Pysher & Associates Inc	fees for engineer estimate & design Park	525.00
Pysher & Associates Inc	Water Street Engineer Services	1200.00
Two Guys Mowing	Sept & Oct mowing	2000.00
Two Guys Mowing	Tennis Ct cleanup & Tree Trim boro	2250.00

*Pay From General Fund Street Fund

**Pay From Act 13 Fund

***Pay From Highway Fund

A motion was made by Matt Charles and seconded by Jeff Rishel to pay invoices presented for payment and invoices paid since October 6, 2025 council meeting. Motion carried.

Correspondence:

Received the Hughesville Police Contract for 2026

Standing Committee Reports

Trees- Two Guys Mowing trimmed the trees on Boston Cove Rd, Water St, and Center St. Cost was \$1300

Parks & Property- The Pre-Release Center will be working at Van Rensselaer Park & at the Rocks doing many of the items on the committees list including: removing the railroad ties at the Rocks, cutting down Japanese Knot Weed on Muncy Creek. They will stabilize pavilion 3 at park, remove unsafe rocking toys, remove damaged posts at pavilion 1 & 2, and repair gym toys. Cost will be \$105 per day for 4–6-man crew.

Sanitation & Heath. There are 7 properties that need to pump their septic tank. Second notice will be sent first of October.

Police Chief Report – 1 suspicious circumstance & one assists the public

. Fire Chief – 261 calls: 105 fire & 156 EMS

Unfinished Business.

- A. President Craig Gansell gave an update concerning the meeting with Penn Dot & PGE concerning the sidewalk and handicap ramp on the sidewalk in front of the borough office. There were eight people attending the meeting. PGE will have their engineer come up with a proposal to redesign the intersection so that large trucks will be able to navigate the turn.
- B. Discussion East Lycoming Ambulance Association Costs- Al Little stated that the committee will move forward with the ambulance service proposal. The Cost to Picture Rocks would be \$6263 as stated in the original letter. He stated that he hopes that the

other municipalities including Hughesville, Wolf and Penn Townships will come on board in the future. Several council members asked questions about the proposal.

New Business

- A. 2026 Hughesville Policy Agreement- Several of the council members asked questions and voiced concerns about lack of presence of the police officers in the borough. The currently have four full time employees and 3 part-time. Two officers are the resource officers for the schools. The police chief patrols Hughesville and Picture Rocks during the daytime hours. There is one officer to cover Hughesville and Picture Rocks during the evening hours. On weekends parttime officers provide coverage. Item number six in the agreement will be changed to state that the Police Department shall provide a report each month. A motion was made by Matt Charles and seconded by Erin Shelinski to renew the contract for another year. After lengthy discussion a roll call vote was held. There were three yes votes to renew the contract and two no votes. Motion Carried.
- B. Request by resident Bev Lowe to place monies in the budget to renew the feral cat spade/neuter program. After some discussion a motion was made by Matt Charles and seconded by Craig Gansell to allot \$300 in 2026 budget. Motion Carried.
- C. Pre-Release will be doing community work in borough.
- D. Resolution 2025-04- A resolution to apply for a state-wide Local Share Grant for renovations to Van Rensselaer Park. This would give Secretary to apply for the grant. A motion was Made by Matt Charles and seconded by Jeff Rishel to pass Resolution. Motion Carried.
- E. Second reading of the Budget- secretary suggested taking the profit of \$8594 from the Sesquicentennial and place in the park maintenance fund in the 2026 budget. Some questions were asked about line items in budget. A discussion will be held about raising taxes at the December meeting.

Borough Reports

No reports

Council Members: Jeff raised the questions about the trees on Main St. on the Mann property causing a visible problem for trucks turning left on to Route 220 north from Route 864. Secretary said she would look into.

There is still brush under bridge at Center Street. Pre-Release will remove.

Erin brought up that the School Superintendent Dr. Stamm will be reaching about requesting to use some of the park for playground equipment. The current equipment at the school is out of date.

Public Comment

Meeting was adjourned.

The next meeting will be held on December 1, 2025.

PICTURE ROCKS BOROUGH

Linda K. Sosniak

Secretary

BOROUGH OF PICTURE ROCKS
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December 1, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, Erin Shelinski, Jeff Rishel, David Hitesman, Linda Sosniak, Matt Charles, Dave Bender, and Mary Brink.

Guests – Bruce Little, Al Little, Rick Smith, McKenna Long, Terry Shaner, and Chris Smith.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

Minutes November 3, 2025– A motion was made by Dave Hitesman and seconded by Erin Shelinski to approve the minutes as presented. Motion carried

Treasurer’s Report	General Fund	220,182.12
	Highway Fund	54,754.39
	Act 13 Impact Fund	21,381.65

A motion was made by Matt Charles and seconded by Jeff Rishel to accept the December 1, 2025 financial report as presented and file for audit. Motion carried.

Following invoices presented for the Dec 1, 2025 council meeting.

UGI	Acct 411007802480	126.64
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Following invoices paid since the Nov 3, 2025 council meeting.

Berger Septic	Invoice 20765 Park 165	
P P & L	Acct. 73810-55006	77.07
P P & L	Acct. 61254-41014	25.43
P P & L	Acct. 78810-55006	45.26
P P & L	Acct. 40425-00009 Street Lights	904.72
Windstream	Act#220055042 Internet	75.18
Fred Hamm INC.	Acct#COM920855 Oct. Park Disposal	303.19
Cargill Inc.	Inv# 10599431 Salt Deicer	1792.91***
Journey Bank	Interest Loan 807045090 Water St.	684.25
East Lycoming Shopper	Inv. 102607 Halloween Ad	53.10
PA Boro Assoc.	Mandatory training Reorganization	30.00
Column Software PBC	Ad for budget Inv. 1C7E6894-0025	261.80
Berger Septic	Park Portable toilets October Inv #20897	165.00
Hughesville Public Library	Donation	500.00

Topp Copy Business	Inv# 5185	31.37
Servo Pro	INV#5260805	319.20
State Workers Ins Fund	Policy # 05970373 Fire Co.	533.00
PA Dept LSA Grant	Application fee for LSA Grant for Tennis courts	100.00
Windstream	Telephone Acct # 020702960	67.87
Redman Concrete	Removal of Chimney on Recreation Building	100.00
Hughesville Police Dept.	Inv # 101 November Police Service	2634.00
Lycoming County Landfill	Tkt # 2485071 disposal debris parks	60.73
Journey Bank	Loan Pay off Water St.	123,770.99

General Fund Street Fund

**Pay Act 13 Fund

***Pay Highway Fund

A motion was made by Dave Hitesman and seconded by Matt Charles to pay invoices presented for payment and invoices paid since November 3, 2025 council meeting. Motion carried.

Correspondence:

Received a form from County Emergency Services to be updated by the Picture Rocks Emergency Medical Services

Standing Committee Reports

Parks & Property- The Pre-Release Center removed railroad ties at the Rocks. Removed the horseshoe pits and the two rocking toys at Van Rensselaer Park. Took railroad ties to Lycoming County Land Fill. They will stabilize pavilion 3, remove damaged posts in front of Pav 1 & Pav 2, repair gym toys, and cut down Japanese Knot Weed on Muncy Creek. Cost will be \$105 per day for 4–6-man crew.

Sanitation & Heath. There are 2 properties that need to pump their septic tank. Certified letter will be sent.

Police Chief Report – 2 ambulance assists

Fire Chief – 117 fire rescue and 160 Ambulance

Person To Be Heard:

Terry Shaner thanked borough for work completed on Water Street restoring the bank. He complained about the Hughesville Police not having better control of the speeding vehicles on Rt 220.

McKenna Long from Hughesville introduced herself as a Hughesville borough Council member and that she is responsible for the personnel at Hughesville Boro and that if we had any issues to reach out to her.

A discussion was held concerning the issue with the Hughesville Police running their flashing red lights thru out the borough. Matt said this was illegal and was demeaning to the council members and the community. Mayor Rick Smith said that was not the intent.

Unfinished Business.

- A. Matt Charles made a motion to terminate the Hughesville Police Contract by giving a 30-day notice. A Second was made by Erin Shelinski. Roll Call vote was unanimous Motion Carried. A letter will be drafted by secretary and sent to Hughesville Borough to terminate contract.

New Business

- A. A motion was made by Erin Shelinski and seconded by Mary Brink to adopt the new budget removing the budgeted line item for the Hughesville Police Department. Motion Carried
- B. Discussed tax rate for 2026. A motion was made to increase the Road Tax by .5 making the new rate 1.0. Motion was made by Jeff Rishel to increase Rod Tax rate to 1.0 mills for Road Tax. Matt Charles seconded the motion. Motion Carried.
- C. Resolution was passed to make general fund rate 1.055 mills and road tax rate 1.0 Mills. Motion was made by Dave Hitesman and seconded by Matt Charles. Motion carried.
- D. Motion was made by Dave Hitesman and seconded by Erin Shelinski to transfer The unexpended balance to General Fund. Motion Carried.
- E. Motion was made by Erin Shelinski and seconded by Matt Charlees to set meeting dates for 2026. Motion carried.
- F. A motion was made by Erin Shelinski and seconded by Jeff Rishel to increase the Borough Secretary wages by 3% or \$21.81. Motion Carried
- G. A motion was made by Dave Hitesmand and seconded by Jeff Rishel to adopt Robert's Rules of Order for 2026 council meetings. Motion Carried.
- H. A motion was made by Matt Charles and seconded by Dave Hitesman to approve Picture Rocks Fire Company Agreement and to increase the contribution to \$22,000. Motion Carried.
- I. Motion was made by Jeff Rishel and seconded by Erin Shelinski to sign a resolution for Lycoming County for Picture Rocks Collection of Taxes 2026-2029. Motion Carried.
- J. Mation was made by Mary Brink and seconded by Matt Charles to reappoint Bruce Little and McKenna Long to the East Lycoming Recreation Authority for a 5 year term. Motion Carried.

Borough Reports

- A. Codes Enforcement: Received an approved application for Ferrell School shed placed behind building.
- B. Representative East Lycoming Recreation Authority: winterized equipment. Library box is being used. Meeting Thursday 12/4/2025

Secretary-Treasurer- Grant for LS was submitted for \$337,000 to replace tennis courts.

Matt Charles made a motion to appoint Chris Smith to serve on the East Lycoming Ambulance Association board to represent Picture Rocks. Jeff Rishel seconded. Motion Carried. Craig stated that there are off white light bulbs for free if anyone would want them. They are the replaced bulbs from Christmas decorations.

Public Comment

Bruce Little stated that the Lions club has sauerkraut available for sale
Meeting was adjourned.

The next meeting will be held on January 5, 2026

PICTURE ROCKS BOROUGH

Linda K. Sosniak
Assistant Secretary

**BOROUGH OF PICTURE ROCKS
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December 30, 2025

The Picture Rocks Borough Council met in regular session with the following members present. Craig Gansell, Erin Shelinski, Jeff Rishel, Frank Shetler, David Hitesman, Linda Sosniak, Matt Charles, Dave Bender, and Mary Brink.

Guests – Bruce Little, John Burgess, Gary Hockenberry, Larry Ryder, Chris Gansell-Whitcomb, Todd Hicks, and Wm Whitcomb.

The meeting was called to order by President Craig Gansell, followed by the Pledge of Allegiance and a moment of silence.

New business

- A. Adoption Ordinance 2025-08-Leevying a Real Estate Tax for year 2026 and fixing the rate.

The President Craig Gansell explained the purpose of the tax increase as well as what other communities were paying in Lycoming County. Picture Rocks is twentieth on the list.

Craig opened the discussion up for public comment:

Many of the residents made comments.

One comment questioned if the council new when and what the new property evaluations would do to resident's taxes. It was stated that the assessment would not be final until tax year 2027.

One resident stated that the borough needs to do water management. Stating that we need to place ditches along street to take water away.

A resident said we do nothing for taxpayers except pay for snow plowing that is inadequate.

One resident complained and said that we need to install city sewer and water.

Council members stated that we need to start somewhere to raise monies to work on borough streets. The ½ mill increase will raise about \$11,000.

A motion was made by Erin Shelinski and seconded by Matt Charles to adopt Ordinance 2025-08 A roll call vote was held with the following results: Mary-no, Matt- yes, Dave-yes, Frank, no, Jeff-yes, Erin-yes and Craig-no. Motion carried.

The next meeting will be held on January 5, 2026

PICTURE ROCKS BOROUGH
Linda K. Sosniak- Secretary

