

**BOROUGH OF PICTURE ROCKS  
113 N MAIN STREET  
PICTURE ROCKS, PA, 17762  
570-584-6362  
picturerocksborough@comcast.net**

January 2, 2024

The Picture Rocks Borough Council met in regular session with the following members present: Craig Gansell, J. R. Rishel, Linda Sosniak, Dave Hitesman, Frank Shetler, Erin Shelinski, Mary Brink and Mayor David Bender.

Mayor David Bender called the reorganizational meeting of the Picture Rocks Borough Council to order with the pledge of allegiance and a moment of silent meditation.

Council Reorganization.

Mayor Bender called for a nomination from the floor for council president.

Dave Hitesman nominated Craig Gansell seconded by J. R. Rishel.

Being no other nominations from the floor, Craig Gansell was elected president of borough council.

President Craig Gansell continued the January 2, 2024 regular meeting.

Nomination for borough vice president.

Dave Hitesman nominated Linda Sosniak seconded by Frank Shetler.

Being no other nominations from the floor, Linda Sosniak was elected vice president of borough council.

Nomination for president pro tem.

Linda Sosniak nominated Dave Hitesman and seconded by J. R. Rishel.

Being no other nominations from the floor, Dave Hitesman was elected president pro tem.

Appointments.

Borough Solicitor – McCormick Law Firm  
Borough Engineering Firm Larson Design Group.  
Borough Code Enforcement Officer – Code Inspections, Inc.  
Borough Zoning Officer – Code Inspections, Inc.

A motion was made by Linda Sosniak and seconded by Dave Hitesman to appoint the above borough positions for (1) year terms to representative the Borough of Picture Rocks. Motion carried.

Borough Zoning Board – A motion was made by Linda Sosniak and seconded by J. R. Rishel to appoint Melinda Bender to a (4) year term 2024 – 2027 on the zoning hearing board. Motion carried.

Auditors – A motion was made by Dave Hitesman and seconded by J.R. Rishel to appoint Shelly Eddy and Jackie Otterbein to (2) year terms as borough auditors 2024 – 2025. Motion carried.

Representative to West Branch Council Governments – A motion was made by Linda Sosniak and seconded by J. R. Rishel to appoint William Dorman, borough secretary, as borough representative on the West Branch Council of Governments Board for fiscal year 2024. Motion carried.

Sewage Enforcement Officer – A motion was made by Dave Hitesman and seconded by J.R. Rishel to approve the contract of SEO Services, Jami Nolan as borough sewage enforcement officer for fiscal year 2024. Motion carried.

Planning Commission.

David Bell – 2024 -2027  
Mark Miller – 2024- 2026

A motion was made by Linda Sosniak and seconded by Dave Hitesman to appoint the above individuals to terms listed, as members of the Picture Rocks Planning Commission. Motion carried.

Alternate Zoning Hearing Board . A motion was made by Dave Hitesman and seconded by J.R. Rishel to appoint Chris Mann to a (2) year term 2024 – 2025 on the alternate zoning hearing board. Motion carried.

Re-Open 2024 Budget – Being no changes voiced by council, the 2024 budget will stand as adopted at the December 4, 2023 council meeting.

Minutes December 4, 2023 – A motion was made by Linda Sosniak and seconded by Erin Shelinski to approve the December 4, 2023 council minutes as presented. Motion carried.

|                    |                    |               |
|--------------------|--------------------|---------------|
| Treasurer’s Report | General Fund       | \$ 179,795.17 |
|                    | Highway Fund       | 13,990.77     |
|                    | Act 13 Impact Fees | 44,448.79     |
|                    | COVID – 19 ARPA    | 11,490.40     |

A motion was made by Linda Sosniak and seconded by Dave Hitesman to accept the January 2, 2024 treasurer’s report as presented and file for audit. Motion carried.

Following invoices presented for consideration at the January 2, 2024 council meeting.

|                     |                        |             |
|---------------------|------------------------|-------------|
| Hughesville Borough | December Police Report | \$ 2,562.00 |
| UGI Utilities       | Gas heat               | 160.33      |

Following invoices paid since the December 4, 2023 council meeting.

|                            |                              |           |
|----------------------------|------------------------------|-----------|
| Picture Rocks Fire Co.     | 2023 Budget Payment          | 10,500.00 |
| East Lyc. Recreation Auth. | 2023 Budget Payment          | 500.00    |
| Hughesville Public Library | 2023 Budget Payment          | 500.00    |
| Intrada Tech.              | Computer Problems            | 103.03    |
| Koz’s Landscaping          | November Mowing              | 250.00    |
| Koz’s Landscaping          | Trim Creek Bank Weeds        | 2,000.00  |
| Stacey Sones               | December Janitorial Services | 50.00     |
| East Lycoming Shopper      | Veterans Day                 | 30.00     |
| State Workers Insurance    | Workers Comp. Fire Co.       | 588.00    |
| State Workers Insurance    | Workers Comp. Employees      | 14.00     |
| Intrada Tech.              | Computer Problems            | 66.14     |
| Marco Technologies         | Copier Expense               | 69.46     |
| Column Software            | 2024 Meeting Dates           | 349.58    |
| Windstream                 | Telephone Expense            | 67.01     |

A motion was made by J. R. Rishel and seconded by Frank Shetler to pay bills presented for payment and approving the bills that have been paid since the December 4, 2023 council meeting. Motion carried.

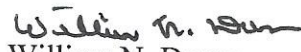
Correspondence per report dated December 4, 2023 – December 29, 2023.

Police Chief Report. Council reviewed the December police report. In the period of November 29, 2023 and December 26, 2023 there were a total of (5) incidents reported in the borough, (2) citation-traffic issued for the month.

After open discussion the secretary was instructed to have the Hughesville Police Chief and Hughesville Mayor present at the February 5, 2024 council meeting.

Adjournment – Being no further business, a motion was made by Dave Hitesman and seconded by J.R. Rishel to adjourn the meeting. Motion carried.

BOROUGH OF PICTURE ROCKS

  
William N. Dorman  
Secretary