

BOROUGH OF PICTURE ROCKS
P.O. BOX 410
PICTURE ROCKS, PA, 17762
570-584-6362
picturerocksborough@comcast. Net

January 3, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Nancy Doman, Chris Smith, Craig Gansell and J.R. Rishel.

The meeting was called to order by President Chris Smith followed by the Pledge of Allegiance and a moment of silence.

Minutes December 5, 2022 Meeting A motion was made by Craig Gansell and seconded by J.R. Rishel to accept the December 5, 2022 council minutes as presented. Motion carried.

Treasurer' s Report	General Fund	\$ 183,413.10	Highway Fund
		11,078.47	
	Act 13 Impact Fee	49,651.26	COVID 19 ARPA 38,982.57

A motion was made by Craig Gansell and seconded by Nancy Dorman to accept the January 3, 2023 treasure's report as presented and file for audit. Motion carried.

Bills — Following invoices presented at the January 3, 2023 council meeting.

U.S. Postal Service	Yearly Box Rental	\$140.00
Comcast Business	Business Expense	179.80
William N. Dorman	Iron Out & Ink. Cart.	102.19
Staple's	File Folders	115.94
Desirea Delker	Snow Removal Sidewalks	20.00
Pa. State Assoc. Boroughs	Membership & News Magazine	232.00
Wolf Township	Bucket Truck Christmas Lights	125.00
State Workers Ins, Fund	Fire Company Package	577.00
Postmaster	(1) Roll Stamps & Postage State Reports	63.48
Staples	File Folders	58.44
Stacey Sones	January Office Cleaning	50.00
Hughesville Borough	December Police Report	2,238.60

A motion was made by J.R. Rishel and seconded by Nancy Dorman to pay invoices presented for payment. Motion carried.

Bills Continued.

Nancy Dorman abstained from voting on the bills to be paid by the Borough Secretary at the Borough Council meeting held on January 3, 2023 due to a family member was listed as a payee on a bill.

Conespondence:

From: Veterans Memorial Park of Picture Rocks
Subj: Thank You Letter Donation \$4,000.00

Police Chief Report — Council reviewed the December police reports In the period of November 29, 2022 thru December 28, 2022, there were a total of (5) incidents reported in the borough.

Appointment 2023 Borough Positions.

- A. Borough Solicitor — McCormick Law Firm
- B, Borough Engineering Firm —Larson Design
- C. Borough Code Enforcement Officer Act 45 Pa Uniform Const. Code Code Inspections, Inc.
- D Borough Code Enforcement Officer — Year 2015 Edition International Property Maintenance Code Code Inspections, Inc.
- E Borough Zoning Officer — Code Inspections Inc.
- F Representative West Branch Council Government William Dorman

A motion was made by Craig Gansell and seconded by J.R. Rishel to appoint the above appointments for (1) year terms, starting January 1, 2023. Motion carried.

Adjournment — Being no further business, a motion was made by J.R. Rishel and seconded by Craig Gansell to adjourn the meeting. Motion canoied.

BOROUGH OF PICTURE ROCKS



William N. Dorman
Secretary/

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February 6, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Linda Sosniak, Nancy Dorman, Chris Smith, Craig Gansell, David Hitesman and Mayor David Bender.

Guest: Eugene Otterbein - Borough Resident 351 N. Main Street Alan Little — Fire Chief
Picture Rocks Fire Company
Bruce Little — East Lycoming Recreation Authority
Justin Smith — Penn Dot. Right- of Way Representative

The meeting was called to order by President Chris Smith followed by the Pledge of Allegiance and a moment of silence.

Minutes January 3, 2023 meeting — A motion was made by Craig Gansell and seconded by Linda Sosniak to accept the January 3, 2023 council minutes as presented. Motion carried.

Treasurer Report	General Fund	\$ 192,692.00
	Highway Fund	9,498.82
	Act. 13 Funds	49,995.51
	COVID-19 ARPA	39,057.06

A motion was made by Dave Hitesman and seconded by Craig Gansell to accept the February 6, 2023 treasurer's report as presented and file for audit. Motion carried.

Bills — Following invoices presented at the February 6, 2023 council meeting.

McCormick Law Firm	Legal Fees	\$ 12.50
Bradco Supply Co.	Stop Sign	49.00
Heidelberg Materials	2A Sub-Base	234.36
Hughesville Borough	Police Report	2,562.00

Following invoices paid since the January 3, 2023 council meeting.

PA State Assoc. of Boroughs	2023 Dues & Magazine Subs.	232.00
Wolf Township	Bucket Truck Christmas Lights	125.00

State Workers Insurance Fund	Policy #05970373 Fire co.	577.00
Postmaster	(1) Roll Stamps & Postage	63.48
Stacey Sones	January Janitorial Services	50.00

Invoices paid since the January 3, 2023 council meeting continued.

Marco Technologies Copier Expense	65.12	Windstream Monthly Telephone	66.78
PP&L		Christmas Lights	328.39
Green Valley Trucking & Paving		Snow Removal January	1,120.00

A motion was made by Nancy Dorman and seconded by Linda Sosniak to pay invoices presented for payment and invoices paid since the January 3, 2023 council meeting. Motion carried.

Correspondence Per List dated February 2, 2023.

Standing Committee Reports.

Streets — Secretary reviewed with council that in March we will need to submit our salt needs for 2024. As of the February meeting we need to purchase (3) more loads of salt to meet the 60% requirement by the 2023 contract. As stated, in March we need to arrive at the number of tons we will need for 2024.

Parks & Property — Secretary reviewed with council the accounts that Code is working on. Vehicle parked on Church Street, Tammy Smith on Main Street, Girardi storage old tires on Main Street,

Fire Chief— Chief Little reviewed with council the number of incidents the company responded to this year.

Police Chief Report — Council reviewed the January police report, in the month of January, there were a total of (13) incidents reported in the borough.

New Business.

Justin Smith, PA. Dept. Real Estate Specialist — Mr. Smith reviewed with council the plans that Penn Dot has for work on route 220. The plan calls for work on 220 starting at the north end of the 220 bridge and continuing north. The plans call for the state to acquire a section of the creek bank at the intersection of Water & route 220. The state is offering the borough the sum of \$900.00 for the right-of-way required from borough property for the transportation improvements needs. After open discussion, a motion was made by Craig Gansell and seconded by Linda Sosniak to approve the offer from Penn Dot for the borough property being used in the project. Motion carried.

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President Review Meeting Hughesville Fire Hall Held January 24, 2023. The meeting was held to inform local municipalities of the proposed formation of paid full time ambulance & fire company's. All local companies are unable to staff crews for service calls during the normal day time hours. There was no formal action taken at this time. Additional meetings will be held at future dates.

Borough Reports.

Emergency Management Coordinator — No report presented.

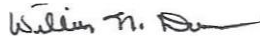
Representative East Lycoming Recreation Authority — Bruce Little, borough representative for the East Lycoming Recreation Authority briefed members on the ongoing projects of the authority.

Representative West Branch COG — Secretary informed council that the next COG meeting will be held February 21, 2023.

Public Comment — Eugene Otterbein, chairman of the Veterans Park of Picture Rocks was present and briefed members on the ongoing projects in the park.

Being no further business, a motion was made by Craig Gansell and seconded by Dave Hitesman to adjourn the meeting.

PICTURE ROCKS BOROUGH



William N. Dorman
Secretary

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March 27, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Craig Gansell, J.R. Rishel, Chris Smith, David Hitesman, Nancy Dorman and Mayor David Bender.

Guest: Joshua E. Glace, Project Manager Larson Design Group
Emily Mrochko, Lycoming County Conservation District
Terry Shaner, Borough Resident, 361 Water Street

The meeting was called to order by President Smith followed by the Pledge of Allegiance and a moment of silence.

New Business:

Low Volume Road – Water Street Bank Stabilization Project.

Joshua Glace, Project Manager, Larson Design Group briefed council on the need to protect Water Street from stream bank erosion between Center Street and Church Street. Mr. Glace stated that Muncy Creek is causing severe stream bank erosion along Water Street. The erosion is threatening Water Street and could cause extensive damage if left uncorrected.

Larson Design recommends installing modified Mudstills and rock vane deflectors to stabilize the stream bank along Water Street, remove dead trees along the bank and replant live willow stakes to provide additional bank stabilization. Remove the gravel and sediment deposit on the opposite bank to reduce the current velocity cutting into the bank.

Permitting and Cost Breakdowns:

I. Instream Structures and Gravel Bar Removal

Permitting
Joint Permit Application - \$20,000 (Required for Gravel Bar Removal)
Permit Application
Project Plans
Construction Administration
Field Survey

Permitting and Cost Breakdowns Continued.

General Permit 1 (GP1) - \$10,000.

PFBC Review Required

Construction – Instream Structures - \$66,000.

4 Mudsills

2 Rock Vane Deflectors

Gravel Bar Removal - \$15,000.

Notes:

Only 1 permit will be required. This depends on the project scope. With Gravel Bar removal a JPA is required, without a GP1 is required.

Joint permits are valid for 5 years.

The Gravel Bar removal cannot be funded by the Low Volume Roads Grant. Additional funding for this would need to be secured.

There are numerous funding sources for plantings on the stream bank


Low Volume Roads Grant application will be submitted on March 31, 2023.

Ms Mrochko, Lycorning County Conservation District reviewed with council the review process that our grant application will be subjected to.

After open review and discussion, a motion was made by David Hitesman and seconded by J. R Rishel to proceed with the project and submit the joint permit application. Motion carried.

Being no further business, a motion was made by David Hitesman and seconded by J. R. Rishel to adjourn the meeting. Motion carried.

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April 3, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Linda Sosniak, Nancy Dorman, Craig Gansell, David Hitesman, Gary Hockenberry, J. R. Rishel and Mayor David Bender.

Guest: Scott Kilcoyne — 274 Boston Road
Eleanor Kilcoyne — 274 Boston Road
Barbara Houseknecht — 10 Boston Cove Road
Fred Houseknecht — 25 Boston Cove Road
Bruce Little — East Lycoming Recreation Authority

Melinda Bender Auditor Wages 2022 books 100.00 The meeting was called to order by Vice President Linda Sosniak followed by the Pledge of Allegiance and a moment of silence.

Minutes March 6, 2023 — A motion was made by David Hitesman and seconded by Craig Gansell to accept the March 6, 2023 minutes as presented. Motion carried.

Minutes March 27, 2023 — A motion was made by J.R. Rishel and seconded by Nancy Dorman to accept the March 27, 2023 minutes as presented. Motion carried.

Treasurer's General Fund	\$ 190,268.53	Highway Fund	6,418.42
		Act 13 Impact Fee	44,362.59
		COVID 19 ARPA Fund	39,057.06

A motion was made by David Hitesman and seconded by Gary Hockenberry to accept the April 3, 2023 treasurer's report as presented and file for audit. Motion carried.

Bill's — Following invoices presented at the April 3, 2023 council meeting.

Cargill Deicer Salt Ice *\$ 1,559.85 Hughesville Borough March Police Report 2,562.00

*Pay From General Fund

Following invoices paid since the March 6, 2023 council meeting.

Council invoices continued.

Following invoices paid since the March 6, 2023 council meeting.

Jacquelyn Otterbein Auditor Wages 2022 Books 100.00 Shelly Eddy Auditor Wages 2022 Books 100.00 Stacey Sones March Janitorial Wages 50.00 Lycoming County 2022 Borough Audit Report 17.60

Windstream	Monthly Telephone Bill	70.36
State Workers Insurance Fund	Fire Company Workers Comp. Ins.	583.00
State Workers Insurance Fund	Workers Comp. Employees	12.00
McCormick Law Firm	Legal Fees	371.50
Roadrunner Property Service	Replace Road Signs Park Maintenance	700.00

A motion was made by Craig Gansell and seconded by J.R. Rishel to pay invoices presented for payment and invoices paid since the March 6, 2023 council meeting. Motion carried.

Nancy Dorman abstained from voting on the bills to be paid and the bills already paid by the borough secretary at the borough council meeting held on April 3, 2023 due to family member listed as payee Motion carried.

Correspondence — None

Standing Committee Reports.

Street — Secretary reported that he expects to sweep the streets of winter antiskid the month of April The cost will be \$125.00 per hour.

Shade Tree — Councilman David Hitesman reported that (1) of the trees were planted at the Rocks Park. The second tree was not available and will be planted upon delivery.

Fire Chief — Not present.

Police Chief Report— Council reviewed the March police report, in the month of March, there were a total of (5) incidents reported in the borough. After open discussion, concerning the (1) citation that was issued in the 11.5 hours of traffic enforcement reported, it was time to review with the police chief council concerns. Secretary instructed to contact Chief Smith and request he be present at the May 1, 2023 council meeting.

Person To Be Heard

The following residents of the Borough of Picture Rocks, Fred Houseknecht, Barbara Houseknecht, Scott Kilcoyne, Eleanor Kilcoyne were present and reviewed with council, the problems with the operation of dirt bikes, 4-wheelers in the area they live in. The bikes & 4-wheelers are operated at all hours of the day and evening, causing noise to the point that you cannot be outside on your own property. After open discussion, council instructed the secretary to contact the solicitor and produce some type of a ordinance that addresses the problem and council could take action to correct.

New Business.

Appointment Shelly M. Eddy — Borough Auditor. A motion was made by Craig Gansell and seconded by David Hitesman to appoint Shelly M. Eddy as borough auditor for a two year term. Motion carried.

Cost Estimate Oiling & Chipping Road Work 2023. Secretary reported that we have budgeted \$40,000. for proposed work in 2023. Based on the estimate produced by Penn Dot and the money budgeted, the secretary proposed the following work.

Water Street 220 bridge — 220 north double coat with fog seal \$31,333.
Court Street -864 End — Single coat w/ fog seal 7,769. Court Street Parking
Lot single coat w/fog seal 4,006.

The secretary was authorized to submit these figures and if the bids comes within budgeted figures, the secretary may accept the bid.

Opening Advertised Bids For Handicap Ramp — Following bid received for handicap ramp.

Duane Gardner Excavating \$32,170.

A motion was made by J.R. Rishel and seconded by Nancy Dorman to accept the bid from Duane Gardner Excavation, 1929 Heidi Grey Road, Hughesville, PA 17737 at the cost of \$32,170. Motion carried.

Borough Reports.

Representative East Lycoming Recreation Authority - Bruce Little, borough representative for the East Lycoming Recreation Authority briefed members on the ongoing projects of the authority.

Representative West Branch COG — Secretary informed council that he will be meeting with Municipal Services to review the oiling & chipping road contract that will be bid thru the COG. Bids will be opened at the May meeting of the COG.

Being no further business, a motion was made by Craig Gansell and seconded by David Hitesman

to adjourn the meeting. Motion carried.

PICTURE ROCKS BOROUGH

William N. Dorman



Secretary

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May 1, 2023

The Picture Rocks Borough Council met in regular session with the following members present:
Linda Sosniak, Nancy Dorman, Craig Gansell, David Hitesman, Gary Hockenberry, Craig Gansell ,
Chris Smith and Mayor David Bender.

Guest: Alan Little Picture Rocks Fire Chief

Richard Sprout - Picture Rocks Fire Company

Steve Hardlange — Picture Rocks Borough Solicitor

Bruce Little — East Lycoming Recreation Authority

Column Software

Bids Ramp

110.00

Stacey Sones	Office Cleaning	50.00
Rod Smith-Hughesville	Police Chief	
Richard Smith	— Hughesville Mayor	

Listing of (7) Pages of Picture Rocks Residents Requesting To Address Borough Council

The meeting was called to order by President Chris Smith followed by the Pledge of Allegiance and a moment of silence.

Minutes April 3, 2023 — A motion was made by Linda Sosniak and seconded by Craig Gansell to accept the April 3, 2023 minutes as presented. Motion carried.

Treasurer's Report.	General Fund	\$ 209,243.95
	Highway Fund	36,374.59
	Act. 13 Impact Fee	44,447.37
	COVID-19 ARPA	39,274.15

A motion was made by David Hitesman and seconded Craig Gansell to accept the May 1, 2023 treasurer's report as presented and file for audit. Motion carried.

Bills — Following invoices presented at the May 1, 2023 council meeting.

Hughesville Borough	April Police Report	\$ 2,562.00
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Following invoices paid since the April 3, 2023 council meeting.

Council Invoices continued.

State Workers Insurance	Workers Comp. Fire Co.	583.00
Roadrunner Property Service	Maintenance Storm Drains	400.00
Marco Technologies	Copier Expense	66.12
Windstream	Telephone Expense	69.62
UGI Utilities	Gas Heat	881.76
Timothy Wertz	Maint. Tennis Courts — Rocks Park	350.00
McCormick Law Firm	Legal Fees	75.00

A motion was made by Linda Sosniak and seconded by Nancy Dorman to pay invoices presented for payment and invoices paid since the April 3, 2023 council meeting. Motion carried.

Correspondence:

From: East Lycoming Recreation Authority
subj: Agenda April 6, 2023 - Minutes March 2, 2023

From: Comcast Cable

Subj: Commencement Franchise Renewal Process

From; Lycoming County Transportation Planner

Subj: MS-339 - Ms-999 Mandatory Training May 25, 2023
Standing Committee Reports.

Street — Secretary reported that Rt. 220 & 864 streets will be cleaned on May 11, 2023.

Fire Chief — Chief Little reported that since the 1st of year a total 89 incidents reported. Chief reported that there will be an organizational meeting to be held at the Picture Rocks Fire Hall. The meeting will be held to inform local municipalities of the proposed formation of paid full time ambulance & fire companies.

Police Chief Report — Council reviewed the April police report. In the month of April, there were a total of (6) incidents reported in the borough. Councilman David Hitesman questioned the number of hours (7-1/5) spent on traffic control versus the number of citation issued. Chief Smith responded there were also a number of warnings given and not listed. In the future warnings will be listed.

Person To Be Heard — Terry Shaner, resident of 361 Water Street, reported that another tree was dislodged from the creek bank in front of his property. Mr. Shaner stated that something must be done before damaged is to the existing road. Mr. Shaner was informed that council has submitted a grant application for funds to make the necessary repairs.

Action Proposed Ordinance 2023-01 — The proposed ordinance would set the standard for operations of

ATV's, dirt bikes or other recreational motor vehicle on property within the limits of the Borough of Picture Rocks. Before opening the floor for comments, President Smith reviewed with the residents present, the procedure for residents to make comments. After receiving comments from the floor and comments from council members, a motion was made by Craig Gansell and seconded by Gary Hockenberry not to pass the proposed ordinance 2023-01.

Roll call vote -

Craig Gansell — No

Gary Hockenberry — No

Chris Smith — No

Linda Sosniak — Yes

David Hitesman — Yes

Nancy Dorman — Yes

Mayor David
Bender— No Tie Vote
Motion Defeated.

Comcast New Cable Contract — Secretary informed council that we received notice from Comcast that the current TV franchise is up for renewal. Secretary expects a telephone call any time.

Borough Reports.

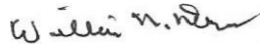
Emergency Management Coordinator— Alan Little, borough coordinator concerned by the dry weather, lack of rain.

Representative East Lycoming Recreation Authority — Bruce Little, borough representative for the East Lycoming Recreation Authority briefed members on the ongoing projects of the authority.

Representative West Branch COG —Secretary informed council that oil & chip road bids thru the COG will be opened the 3rd Tuesday in May.

Adjournment - Being no further business. A motion was made by Craig Gansell and seconded by Linda Sosniak to adjourn the meeting.

BOROUGH OF PICTURE ROCKS



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June 5, 2023

The Picture Rocks Borough council met in regular session with the following members present: Linda Sosniak, Nancy Dorman, Craig Gansell, David Hitesman, Gary Hockenberry, Chris Smith and Mayor David Bender.

Guest: Alan Little - Picture Rocks Fire Chief

Richard Sprout — Picture Rocks Fire Company

Bruce Little — East Lycoming Recreation Authority

Andrea Liebersohn — Borough Resident 230 Boston Road

The meeting was called to order by President Chris Smith followed by the Pledge of Allegiance and a moment of silence.

Minutes May 1, 2023 — A motion was made by Craig Gansell and seconded by Linda Sosniak to accept the May 1, 2023 minutes as presented. Motion carried.

Treasurer's Report. General Fund	\$228,553.08	Highway
Fund	33,515.34	
Act. 13 Impact Fee	44,546.61	
COVID-19 ARPA	39,361.84	

A motion was made by Dave Hitesman and seconded by Craig Gansell to accept the June 5, 2023 treasurer's report as presented and file for audit. Motion carried.

Bills — Following invoices presented at the June 5, 2023 council meeting.

East Lycoming Shopper	Audit Report	\$ 49.25
Code Inspections, Inc.	Zoning Notices	150.00
Intrada Tech.	Computer Problems	209.88
soko, Inc.	Sweeping Streets Anti Skid	420.00
Berger Septic	Park Portable Toilets	165.00
Hughesville Borough	May Police Expenses	2,562.00
Picture Rocks Fire co.	Budgeted Funds	10,500.00

Following invoices paid since the May 1, 2023 council meeting.

Roadrunner Property Service	Cold Patch Borough Streets	420.00
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Council Invoices Continued.

Column Software	Advertisement Proposed Ordinance	290.30
Iola Lumber Co.	Cold Patch Material	187.65
Stacey Sones	Janitorial Services	50.00
State Workers Ins.	Insurance Fire Co. Workers Comp.	583.00
McCormick Law	Legal Fees	50.00
Staple's	Copier Paper & Misc. Supplies	59.48
Windstream	Telephone	69.62
USPS	Legal Notices Bank (Thompson)	8.03
Marco Technologies	Copier Expense	65.12

A motion was made by Dave Hitesman and seconded by Craig Gansell to pay invoices presented for payment and invoices paid since the May 1, 2023 council meeting.

Motion carried.

Correspondences list May 2, 2023 — May 31 , 2023.

From: Lycoming County

Subj: Listing 2023 Liquid Fuel Allocations — Picture Rocks \$744.00

From: East Lycoming Recreation Authority

Subj: Minutes Aril 6, 2023 & Agenda May 4, 2023

From: Pennsylvania Department of Transportation

Subj; State Police Fines June 1, 2023 - \$164.84

Standing Committee Reports: - Following Oil & ChipW/Fog Seal Contract was awarded to Russell Standard thru the COG..

Water Street SR 220 - SR 220 Nonh Double Coats W/ Fog seal	\$ 24,895.89
Court Street 864 End Double Coats W/Fog seal	9,430.47
Court Street Parking Lot Double Coats W/Fog Seal	* 5,305.47
Total Cost	\$39,631.54

• Paid From General Fund

Sanitation & Health Sewage notices will be sent out in the month of July.

Fire Chief - Chief Little reported (54) fire & rescue incidents reported. Chief Little reviewed with council his concerns about the dry weather and the lack of rain. Council will review the conditions at the June meeting and if the dry weather continues, council will consider placing a no burning notice for the borough residents.

Police Chief Report — Council reviewed the May police report. In the month of May, there were a total of (12) incidents reported, with (2) traffic citations issued. Council questioned the (9.5) hours reported for traffic enforcement and only (2) traffic violations issued. Secretary was instructed to contact Chief Smith, and inform him that each monthly report was to have the number of warnings reported, if any were issued.

New Business:

Councilman Gary Hockenberry reviewed with council the zoning violations on the property at 225 North Main Street. Secretary will contact Code Inspections, Inc. and have them inspect the property.

Damage Curbing & Sidewalks Rte. 220 & 864. Secretary will set up meeting with Municipal Services and draw up specification to place advertisement for bidding.

Borough Reports:

Representative East Lycoming Recreation Authority — Bruce Little, borough representative for the East Lycoming Recreation Authority briefed members on the ongoing projects of the authority.

Representative West Branch COG — Secretary reported that Russell Standard was awarded the Oil & Chip road contract thru the COG.

Adjournment — Being no further business, a motion was made by Craig Gansell and seconded by Linda Sosniak to adjourn the meeting.

BOROUGH OF PICTURE ROCKS



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August 7, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Linda Sosniak, Nancy Dorman, Craig Gansell, David Hitesman, Gary Hockenberry, J.R. Rishel and Chris Smith.

Guest: Alan Little — Picture Rocks Fire Chief
Richard Sprout — Picture Rocks Fire Company

The meeting was called to order by Chris Smith, followed by the Pledge of Allegiance and a moment of silence.

Minutes July 10, 2023 — A motion was made by Linda Sosniak and seconded by Craig Gansell to accept the July 10, 2023 minutes as presented. Motion carried.

Treasurer's Report General Fund	\$ 232,557.44
Highway Fund	33,669.55
Act 13 Impact Fee	63,045.57
19 ARPA	39,542.95
COVID	-

A motion was made by J.R. Rishel and seconded by David Hitesman to accept the August 7, 2023 treasurer's report as presented and file for audit. Motion carried.

Following invoices presented at the August 7, 2023 council meeting.

Hughesville Borough	July Police Report	\$ 2,562.00
Comcast Business	Internet Service	89.90
Column	Advertising	29.03

Following invoices paid since the July 10, 2023 council meeting.

Koz's Landscaping	May & June Mowing	1,750.00
Fred Hamm, Inc.	June Garbage Park	303.19
Berger Septic	June Portable Toilets Park	165.00
State Workers Ins. Fire Co.	Workers Comp Fire Co.	576.00
Marco Tech	Copier Expense	65.12
Windstream	Monthly Telephone	65.25

Invoices paid since the July 10, 2023 council meeting.

Wolf Township	Mowing Expense	75.00
Stacey Sones	Janitorial Services	50.00
Postmaster	(1) Roll Stamps	66.00
Green Valley Paving	Seal Cracks Water & Court	2,900.00

A motion was made by Craig Gansell and seconded by Linda Sosniak to pay invoices presented for payment and invoices paid since the July 10, 2023 council meeting. Motion carried.

Correspondence — Eastern Lycoming County Emergency Services Alliance Committee.

President Smith reviewed the letter received from the committee. The committee is requesting that each Municipality and Fire Company should indicate their desire to support such an Alliance, prior to the Alliance requesting help from the state agencies. Therefore, the Alliance Committee is requesting each Municipality and Fire Company confirm their desire prior to moving forward to evaluate the proper path forward. A motion was made by Dave Hitesman and seconded by J. R. Rishel that the Picture Rocks Borough supports the Alliance Committee suggestion to further investigate the proper assistance from state agencies for the recruitment and retention of volunteers for the Borough emergency services, at no expense without prior approval. Motion carried.

Standing Committee Reports.

Street — Anticipate Russell Standard to arrive any day to perform the oiling & chipping road contract.

Sanitation & Health — Secretary reported that 46 sewage pumping notices were mailed. Residents must comply by September 30, 2023 to be in compliance with the ordinance.

Fire Chief — Chief Little reported that the fire company has been busy with total of 174 incidents reported.

Police Chief Report — Council reviewed the July police report. In the month of July, there were a total of (5) incidents reported, with (2) traffic citations issued. Council questioned the (9) hours reported for traffic enforcement and only (2) traffic violations issued.

Persons To Be Heard — Terry Shaner, resident of 361 Water Street requested the status of the Water Street Creek Bank Stabilization grand application thru the Lycoming County Conservation District. Secretary informed Mr. Shaner that the current state budget has not been approved and no action can be taken on the borough application. Mr. Shaner also express his concerns concerning the current police contract.

Unfinished Business. Name Changing Private Lane — Lewis Private Lane

Council reviewed Resolution No. 2023-01 per petition requesting the naming of a private road by Melinda Lewis & Andrea Liebersohn, 246 Boston Road. The proposed resolution No. 2023-01 which identifies the private road name as approved by the municipality and meets Penn DOT requirements (67 PA Code, Section 211.841 and Penn DOT Publication 236, as supplemented or amended) and shall be two-way. Installation and maintenance of the said road, snow removal etc. will be at the expense of the property owners with no expense on the part of the Borough of Picture Rocks. A motion was made by Linda Sosniak and seconded by Craig Gansell to name the private lane — Clover lane and approve Resolution No. 2023-01 as presented. Motion carried.

Borough Reports.

Emergency Management Coordinator — Mr. Little informed council the emergency siren was out of service as of this date.

Individual Council Members.

Councilman Craig Gansell requested the status of the replacement of the handicap ramp. Secretary reported that the contractor reported that he expects to start the ramp work the week of August 28 or the 1st. week of September.

Mr. Gansell also requested the status of the firemen pumper hole at the intersection of Church Street and Water. Chief Little reported that the pumper hole has not been in service for several years and the fire company has no intention of opening it up, due to the conditions of the creek bank.

Adjournment — Being no further business, a motion was made by Craig Gansell and seconded by Gary Hockenberry to adjourn the meeting.

BOROUGH OF PICTURE ROCKS



William N. Dorman
Secretary

BOROUGH OF PICTURE ROCKS 113 N MAIN
STREET
PICTURE ROCKS, PA, 17762
570-584-6362 picturerocksborough@comcast.net

September 5, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Craig Gansell, J.R. Rishel, Nancy Dorman, and David Hitesman.

Guest; James Davis — DGK Insurance

The meeting was called to order by Craig Gansell, President Pro-Temp, followed by the Pledge of Allegiance and a moment of silence.

Minutes August 7, 2023 — A motion was made by David Hitesman and seconded by J.R. Rishel to accept the August 7, 2023 minutes with correction. Motion carried.

Treasurer's Report	General Fund	\$ 216,974.47
	Highway Fund	33,748.19 Act.
	13 Fund	63,150.10 COVID- 19
	ARPA	39,635.31

A motion was made by J.R. Rishel and seconded by Nancy Dorman to accept the September 5, 2023 treasurer's report as presented and file for audit. Motion carried.

Following invoices presented at the September 5, 2023 council meeting.

Hughesville Borough	August Police Repon	\$ 2,562.00
Fry's Fire Protection	Service Fire Extinguisher Office	52.40
Picture Rocks Fire Co.	2023 Budget Fire Truck	*5,000.00
Russell Standard	Road Contract	* *4 929.36
Russell Standard	Road Contract	**36,030.65

*Payment from Act 13 Funds

** Payment from General Fund
\$4,929.36 * *Payment from Act 13 Fund
\$10,000.

* *Payment from Highway Fund \$20,000.

** Payment from General Fund \$6,030.65

Following invoices paid since the August 7, 2023 council meeting.

Green Valley Trucking Seal Cracks Water & Court 2,900.00 Invoices paid since the August 7, 2023 council meeting continued.

Comcast Business	Internet Services	89.90
Column Software	Advertisement Proposed Ordinance	29.03
Berger Septic Toilets Rental Park	165.00 Fred Hamm, Inc. Garbage Park	303.19
Elan financial Services Credit Card	— Iron Out	21.64
Postmaster Register Letter	191 Church Street	8.56
State Workers Ins. Employees Workers Comp	1,961.00 State Workers Ins. Fire Company Workers Comp	4,561.00
McCormick Law Firm	Legal Fee - Private Lane	62.50
Gardner Tree Service	(3) Trees Park — Trim Trees School Bus	3,200.00
Marco Tech. Copier Expense	69.46 Windstream Telephone Expense	65.99
Cargill, Inc.	(2) Loads Salt 2()23 Contract	3,176.64
Stacey Sones Janitorial Services	50.00 Column Software Snow Removal Bids	297.22

A motion was made by David Hitesman and seconded by Nancy Dorman to pay invoices presented for payment and invoices paid since the August 7, 2023 council meeting. Motion carried.

Correspondence — Veterans Memorial Park — Request Funds 2024 Budget \$4,000. :8

DGK Insurance 2023/2024 Insurance Package — James Davis reviewed with council the 2023/2024 insurance package. After question and answer period, a motion was made by David Hitesman and seconded by J. R. Rishel to approve the 2023/2024 insurance package thru Astra Insurance Co. as presented. Motion carried. : y

Police Chief Report — Council reviewed the August police report. In the month of August there were a total of (6) incidents reported, (2) traffic citations issued and (1) warning citation issued. Council questioned the (8) hours reported for traffic enforcement with only (2) violations & (1) warning issued for the month.

New Business.

Opening 2023/2024 Snow Removal Bids. The following snow removal bid was received.

Green Valley Paving.

Hourly Rate Per Vehicle Plowing & Cindering \$97.00
Hourly Rate For Skid Steer 50.00 Hour Rate Dump Truck 110.00 Hourly Rate Skid
Steer 85.00 Hourly Rate Backhoe/Loader 90.00

A motion was made by J. R. Rishel and seconded by David Hitesman to award the 2023/2024 snow removal contract to Green Valley Paving. Motion carried.

Borough Reports.

Code Enforcement — Secretary reported that Code is working on several properties that are in violations of our ordinances.

Representative West Branch COG — Secretary reported that COG is finishing up the 202 road contracts.

Individual Council Members. Councilmen Craig Gansell reviewed with council the remaining parts of the road flare that was left at the intersection of 220 — 864. Secretary will contact Penn Dot as he believes they were the ones who left it there after they closed the road during the latest high water problem.

Adjournment — Being no further business, a motion was made by David Hitesman and seconded by J. R. Rishel to adjourn the meeting.

BOROUGH OF PICTURE ROCKS

William N. Dorman

 Secretary

BOROUGH OF PICTURE ROCKS
 113 N MAIN STREET
 PICTURE ROCKS, PA, 17762 570-584-
 6362 picturerocksborough@comcast.net

October 2, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Nancy Dorman, Linda Sosniak, Chris Smith, David Hitesman, J. R. Rishel, and Craig Gansell.

Guest Duane Gardner

The meeting was called to order by President Chris Smith, followed by the Pledge of Allegiance and a moment of silence.

Minutes September 5, 2023 — A motion was made by Linda Sosniak and seconded by Craig Gansell to accept the September minutes with corrections. Motion carried.

Treasurer's Report	General Fund \$	209,935.27	Highway Fund
		13,834.18	
	Act 13 Impact Fee		44,284.29
	COVID - 19 ARPA		22,736.30

A motion was made by J.R. Rishel and seconded by David Hitesman to accept the October 3, 2023 report as presented and file for audit. Motion carried.

Following invoices presented for the October 3, 2023 council meeting.

UGI Utilities	Gas Heat	\$ 28.36
Hughesville Borough Police Report	2,562.00	Following invoices paid since the

September 5, 2023 council meeting.

DGK Insurance	4,034.00	Cyber Insurance
Cowbell	317.00	Toilet Rental Park
Berger Sanitation	165.00	
Koz's Landscaping	July-August Lawn Mowing	2,250.00
State Workers Ins. Fund	State	Workers Comp Employees
Workers Ins. Fund	Code	6.00
Inspection Inc.	Workers Comp Fire Company	588.00
Abby Sign Co.	Zoning Violation	Robert Ferrell
Duane Gardner Excavation	50.00	Refurbish Borough Sign
Stacey Sones	1,066.00	Advances Ramp
Insurance	Contract	17,000.00
Package \$	Janitorial	Services 50.00

Invoices paid since the September 5, 2023 council meeting.

Marco Technologies	Printer Expense	69.46
Pictures Rocks Fire Co.	Act. 13 Budget Fire Truck	5,000.00
Windstream	Telephone	71.31
Eugene Otterbein Sr.	Halloween Expenses	175.00

A motion was made by Linda Sosniak and seconded by Craig Gansell to pay invoices presented for payment and invoices paid since the September 5, 2023 council meeting.

Standing Committee Reports.

Parks & Property - Secretary reported that the park is closed for the year.

Sanitations & Health - Secretary reported that (11) residents have failed to comply with the first noticed mailed out. Secretary will mail second notice and those who do not comply with be sent the final notice before legal action is taken.

Fire Chief— No report received.

Police ChiefReport — Council reviewed the September police report. In the month of September there were a total of (5) incidents reported, (1) parking violation and no warnings or speeding violation issued for the month.

New Business.

Update Handicap Ramp Duane Gardner — Mr. Gardner reported that changes made by Code Inspections would require the moving the flag pole, moving the borough sign, and rebuilding the stone work. Mr. Gardner will submit cost estimate for the work that is needed.

1st. Reading Proposed 2024 Annual Budget Secretary reviewed with council the 1st.reading of the 2024 general fund proposed budget, along with the 2024 highway and act 13 budgets. The proposed general fund will not require a tax increase. In the general fund proposed budget, the major change from last year will be line # 414.08 Hughesville Police Contract. The 2024 contract calls for reducing the total monthly hours contracted from 40 hours to 30 hours a month. The police will not provide traffic control on route 220 or borough streets. They will continue answering ambulance calls, and other routine calls as needed.

Halloween Party Office Building — Official time & date will be October 31, 2023 between hours of 6:00 PM — 8:00 PM.

New Business Continued.

Tammy Smith Problems Secretary reported that the police and code inspection people were called to the home in response to a report that dogs and individuals were living in the garage. Upon arrival they found that dogs were found living in the garage, no

evidence was found that Ms. Smith or family member was living in the garage The Lycoming County SPCA removed the dogs and code inspection posted the garage against Ms. Smith or family members utilizing the garage.

Dog Running Problems — Boston Road — Secretary reviewed with council the report that Andrea Liebersohn, 246 Boston Road was allowing her dogs to run freely and was creating a problem The County Dog Warden was contacted and she found the dogs were properly license, shots up to date. The warden gave Ms. Liebersohn a written notice that she must not allow her dogs to run freely. Failure not to comply with the notice, a written citation will be issued to Ms. Liebersohn.

Jake Brake Sign— Secretary informed council that the application was forwarded to Penn DOT, requesting permission to install the signs. Penn DOT acknowledge receipt and will respond in the next two weeks.

Adjournment — Being no further business, the October 2, 3023 council meeting was adjourned.

BOROUGH OF PICTURE ROCKS



William N. Dorman
Secretary

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November 6, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Nancy Dorman, Gary Hockenberry, Chris Smith, Dave Hitesman, Greg Gansell, and J. R. Rishel.

Guest: Eugene Otterbein, Sr., Terry Shaner, Bruce Little.

The meeting was called to order by President Chris Smith, followed by the Pledge of Allegiance and a moment of silence.

Minutes October 3, 2023 — A motion was made by Gary Hockenberry and seconded by Greg Gansell to accept the October 3, 2023 minutes as presented.

Treasurer's Report	General Fund \$ 222,388.65	Highway Fund
	13,917.61	
	Act. 13 Impact Fee	44,357.11
	COVID - 19 ARPA	22,821.70

A motion was made by Nancy Dorman and seconded by Dave Hitesman to accept the November 6, 2023 report as presented and file for audit. Motion carried.

Following invoices presented for the November 6, 2023 council meeting.

I-TGI Utilities	Gas Heat	\$ 42.32
Hughesville Borough	Police Report	2,562.00
Duane Gardner	COVID Funds Handicap Ramp	111,445.87

Following invoices paid since the October 2, 2023 council meeting.

IJGI Utilities	Gas Heat	28.36
Fred Hamm, Inc.	Garbage Park	242.55
Comcast Business	Internet Services	89.90
Shelinski's Landscaping	Landscape Maintenance	1,550.00
Muncy Borough	Glow Necklaces Halloween	39.50
Berger Septic	Toilets Rent Park	165.00
State Workers Fund	Workers Comp Fire Co.	588.00
Windstream	Telephone Bill	73.74
Stacey Sones	Janitorial Service	50.00
Picture Rocks Fire Co.	Fireman Relief Assoc.	3,535.36

Invoices paid since the November 6, 2023 council meeting continued.

Holiday Designs, Inc.	Replacement LED Bulbs Xmas.	191.58
Eugene Otterbein, Sr.	Halloween Expenses	175.00

A motion was made by Greg Gansell and seconded Gary Hockenberry to pay invoices presented for payment and invoices paid since the October 3, 2023 council meeting. Motion carried.

Correspondence List:

From: Eugene Otterbein. Sr.
 Subj: 2023 Halloween Report

From: Mayor Richard Smith Hughesville Borough
 Subj: Proposed 2024 Hughesville Police Report

From: Bruce Little — East Lycoming Recreation Authority
 Subj: Agenda October 5, 2023 — September 7, 2023 Minutes

Standing Committee Reports.

Parks & Property — Secretary reported that the water system at the park was drained for the winter.

Sanitation & Health - Secretary reported that (3) residents have failed to comply with the notice to pump there sewage system. Secretary will send registered letter giving (10) days to comply. Failure to comply, action will be taken thru the district magistrate. Fire Chief— No Report.

Police Chief Report — Council reviewed the October report. In the month of October there were a total of (6) incidents reported, (1) traffic citation issued for the month.

Terry Shaner, resident of 361 Water Street, reviewed with council his complaints concerning the police contract with Hughesville. Mr. Shaner stated that they are not doing the job and the contract should be terminated.

Eugene Otterbein, Sr., President of the Veterans Memorial Park, reviewed with council the proposed additions that are being planned for fiscal year 2024. Mr. Otterbein thanked council for the past years financial support that the organization receive and requested funds to help in the 2024 fiscal year.

New Business.

Adoption Ordinance 2023-01 — Brake Retarded Engine Brake. A motion was made by Dave Hitesman and seconded by Nancy Dorman to adopt Ordinance 2023-01 Brake Retarded Engine Brake. Motion carried.

Hughesville 2024 Proposed Police Contract. — Council reviewed the letter received from Hughesville Borough Mayor Richard Smith. Mayor Smith is requesting an increase in the contract for police coverage for 2024. The current fee is \$30,744. and the fee will increase to between \$31 ,608 and \$31 ,920. The final figure will depend on the insurance plan selected by the police department. After open review and discussion concerning cutting the total hours work in the 2024 budget, council tabled the decision until the December meeting. Secretary will contact the borough solicitor and request his opinion on the legal procure.

2nd Reading proposed 2024 Annual Budget — Secretary reviewed with council the 2nd reading of the 2024 general fund, highway fund and act 13 funds. The proposed budgets as reviewed will not require a tax increase. Secretary will submit a final reading for the December 4, 2023 council meeting. No official action at this time.

Set Hourly Rate Borough Secretary 2024 - A motion was made by Gary Hockenberry and seconded by J.R. Rishel to set the secretary/treasurer hourly rate at \$20.55 for the fiscal year 2024, effective January 1, 2024. Motion carried.

Representative East Lycoming Recreation Authority — Bruce Little, borough representative for the East Lycoming Recreation Authority brief members on the ongoing projects of the authority.

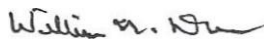
Representative West Branch COG — Secretary reported that the next COG meeting will be in January of 2024.

Secretary/Treasurer — Secretary reported that we are in need of someone to shovel borough sidewalks in 2024. Secretary also will contact the local gas company to fix the pothole at the intersection of Elm & Center.

Public Comment — Eugene Otterbein review with council the annual Halloween party.

Adjournment — Being no further business, a motion was made by Craig Gansell and seconded by J.R. Rishel to adjourn the November 6, 2023 council meeting.

PICTURE ROCKS BOROUGH



William N. Dorman
Secretary

BOROUGH OF PICTURE
ROCKS 113 N MAIN STREET
PICTURE ROCKS, PA, 17762
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December 4, 2023

The Picture Rocks Borough Council met in regular session with the following members present: Nancy Dorman, Gary Hockenberry, Chris Smith, Dave Hitesman, Craig Gansell
J.R. Rishel, Linda Sosniak and Mayor David Bender.

Guest: Eugene Otterbein, Sr., Bruce Little, Al Little Frank Shetler and Erin Shelinski

The meeting was called to order by Chris Smith, followed by the Pledge of Allegiance and a moment of silence.

Minutes November 6, 2023 — A motion was made by J.R. Rishel and seconded by Linda Sosniak to accept the November 6, 2023 minutes with correction. Motion carried.

Treasurer's Report — No report presented.

Following invoices presented for the December 4, 2023 council meeting.

Hughesville Borough	November Police Report	\$ 2,562.00
UGI Utilities	Gas Heat	140.69

Following invoices paid since the November 6, 2023 council meeting.

Comcast Business	Internet Expense	89.90
Postmaster	(2) Rolls Stamps	132.00
Postmaster	(2) Certified Letters — Sewage	17.12
Hughesville Borough	Paint Crosswalks — Vascar Lines	1,192.61
Koz's Landscaping	Sept. & Oct. Lawn Mowing	2,000.00
Bradco Supply	Jake Break Signs & Post	560.40
Stacey Sones	November Janitorial Services	50.00
UGI Utilities	Gas Heat	42.32
Timothy Wertz	Street Signs & Maint.	175.00
State Workers Insurance	Workers Comp. Fie Co.	588.00
Marco Technologies	Copier Expense	69.46
Windstream	Telephone Expense	67.01

Column Software	Advertisement — 2024 Budget	168.52
Intrada Technologies	Computer Problems	243.46
Invoices paid since the December 4, 2023 council meeting continued.		

A motion was made by Craig Gansell and seconded by Dave Hitesman to pay invoices presented for payment and invoices paid since the November 6, 2023 council meeting. Motion carried.

Correspondence List:

From: Comcast TV
 Subj: Price Change December 20, 2023

From: PA Dept. Transportation subj: State Police
 Fines December 1, 2023 - \$198.63

Standing Committee Reports

Sanitation & Health — Secretary reported that all residents have comply with the notices to pump there sewage systems for 2023.

Fire Chief— Chief Al Little reported that the fire company responded to a total of 339 incidents to date.

Police Chief Report — Council reviewed the November report. In the month of November there were a total of (2) incidents reported, no traffic citations or warnings issued.

Person To Be Heard — Eugene Otterbein, Sr., President of the Veterans Memorial Park, reviewed with council, his letter dated December 5, 2023, expressing his sincere appreciation for Council continued support of the efforts to honor all veterans. Mr. Otterbein outlined how the \$4,000.00 donation from the Borough was used. Also Mr. Otterbein stated that in 2024 they will complete the planned cover over the patio, install two additional monuments in the Park and re-roof the storage shed.

New Business.

Hughesville Borough 2024 Police Contract — After open review of the proposed October 10, 2023, letter requesting a 2.8% increase for police coverage for the calendar year 2024. A motion was made by Gary Hockenberry and seconded by Linda Sosniak to approve the 2.8% increase effective January 1, 2024. Motion carried.

Adoption 2024 Budget — General Fund — Highway Fund — Act 13 Funds. Secretary reported to council that the final budget's presented; show no increase for

fiscal year 2024. A Motion was made by Linda Sosniak and seconded by J.R. Rishel to adopt the fiscal year 2024 budgets. Roll call vote, all members voted yes. Motion carried.

New Business Continued.

Resolution Tax Rate for Fiscal Year 2024 — A motion was made by Craig Gansell and seconded by J.R. Rishel to adopt Resolution #2023-02. A resolution of the Borough of Picture Rocks, Lycoming County Pennsylvania, setting the General Fund real estate tax rate for fiscal year 2024.

1. Tax rate for general purpose 1.055 Mills on each dollar assessed valuation.
2. For the purpose of road construction and maintenance on each dollar of assessed valuation.
0.5 Mills

This resolution is a continuation of ordinance 2018-01 enacted December 3, 2018, no increase in milage.

Roll call vote, all members voted yes. Motion carried.

Re-Enacted h of 1% Earned Income Tax per Act 511 of 1965. A motion was made by J.R. Rishel and seconded by Linda Sosniak to approve the 1/2 of 1 % Earned Income Tax per Act 511 of 1965 effective January 1, 2024. Roll call vote all members voted yes. Motion carried

Transfer Unexpended Balances to General Fund — a motion was made by Dave Hitesman and seconded by Craig Gansell to transfers all unexpended balances to the General Fund. Roll call vote, all members voted yes. Motion carried.

Approval Meeting dates for 2024 — A motion was made by Craig Gansell and seconded by Linda Sosniak to set the following meeting dates for 2024. All meetings will be held at the municipal building located at 113 N. Main Street. Meetings will begin at 7:00 PM. Roll call vote, all members voted yes. Motion carried.

Approval Meeting Dates for 2024.

<u>Picture Rocks Borough Council</u>			
January 2 25	February	5	
		29	
March 4 28	April	1 25	
May 6 30	June	3 27	

July	11 25	August 5 29
Sept.	3 26	October 7 27
Nov.	4 21	Dec. 2 27

Approval Meeting Dates for 2024 Continued.

Picture Rocks Planning Commission

January 24	February 28
March 27	April 24
May 29	June 26
July 30	August 28
Sept. 25	October 24
Nov. 27	Dec. 30

State-Park-Properties-Public-Sanitation & Health-Shade Tree

January 23	February 27
March 26	April 23
May 28	June 25
July 29	August 27
Sept. 24	October 23
Nov. 27	Dec. 31

2024 Contract Picture Rocks Fire Co. — A motion was made by J,R. Rishel and seconded by Dave Hitesman to approve the annual agreement with the Picture Rocks Fire Co. for fire protection effective January 1, 2024 thru December 31, 2024. Roll call vote, all members voted yes. Motion carried.

Approval 2024 Borough Sewage Enforcement Officer. A motion was made by Dave Hitesman and seconded by J.R. Rishel to approve sewage enforcement officer Jami Nolan- SEO Services for fiscal year 2024. Roll call vote, all members voted yes Motion carried.

Application for County Aid — A motion was made by Linda Sosniak and seconded by Craig Gansell authorizing the borough secretary to apply for 2023 county aid in the amount of \$744.00. Motion carried.

Adoption Robert's Rules of Order for 2024 — A motion was made by Nancy Dorman and seconded by Linda Sosniak to adopt Robert's Rules of Order for 2024 council meetings. Motion carried.

Representative East Lycoming Recreation Authority — Bruce Little, representative for the East Lycoming Recreation Authority briefed members on the ongoing projects of the authority.

Representative West Branch COG- Secretary reported that the next COG meeting will be January 16, 2024.

Adjournment

Adjournment — Being no further business, a motion was made by Dave Hitesman and seconded by Chris Smith to adjourn the meeting. Motion carried.

BOROUGH OF PICTURE ROCKS



William N. Dorman

Secretary