BOROUGH OF PICTURE ROCKS
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November 7, 2022

The Picture Rocks Borough council met in regular session with the following members present: Linda Sosniak, Chris Smith, J. R. Rishel, Craig Gansell and David Hitesman.

Guest: Alan Little – Chief Picture Rocks Fire Company
Richard Sprout – Member Picture Rocks Fire Company
Bruce Little – Borough Representative East Lycoming Recreation Authority
Terry Shaner – Resident 361 Water Street Borough of Picture Rocks
Mark Haas – Lycoming County Planning Commission
Chris Hodges – Lycoming County Planning Commission
Richard Trowbridge – Woodling Sub-Division
Andrea Liebersohn – 250 Boston Road – Woodling Sub-Division
Mr. & Mrs. Scott Lewis – 53 Bartlow Drive – Woodling Sub-Division

The meeting was called to order by President Chris Smith, followed by the Pledge of Allegiance and a moment of silence.

Minutes October 3, 2022 Council Minutes – A motion was made by Craig Gansell and seconded by Linda Sosniak to accept the October 3, 2022 council minutes as presented. Motion carried.

Treasurer's Report	General Fund	$200,518.17
	Highway Fund	11,036.93
	Act. 13 Impact Fee	49,481.85
	COVID-19 Funds	40,900.65

A motion was made by J.R. Rishel and seconded by David Hitesman to accept the November 7, 2022 treasurer's report as presented and file for audit. Motion carried.

Following invoices presented for consideration at the November 7, 2022 council meeting.

McCormick Law Firm	Solicitor Fees	$ 50.00
Williamsport Electric, Inc.	Ceiling Fans Park	*2,071.00
Locker Agency, Inc.	2023/24 Treasurer's Bond	533.00
Ron's General Cleaning	October Janitorial Services	40.00
UGI Utilities, Inc.	Gas Heat	47.37

*Pay from COVD-19 Funds

Invoices presented for payment continued.

Comcast Business	Monthly Internet Services	89.90
Hughesville Borough	Police Report	2,697.80

Following invoices paid since the October 3, 2022 council meeting.

Gas Heat	Gas Heat	25.90
Ron's General Cleaning	Sept. Janitorial Services	40.00
Comcast Business	Monthly Internet Services	89.90
East Lycoming Shopper	Community Yard Sales	64.00
Koz's Landscaping	Sept. & Oct. Mowing's	2,000.00
Berger Septic Systems	Porta Potty Inv. 13293	145.00
Fred Hamm, Inc.	October Park Disposal	288.75
State Workers' Insurance	Liability Policy	583.00
Gardner's Tree Service	Removal Parts of (4) Trees Park	1,600.00
William N. Dorman	Winterize Well Pump & Xmas Lights	95.00
Wal-Mart	Halloween Gift Cards	175.00
Wolf Township	Mowing Borough Berms	67.50
Z & L Site Service	Catch Basin & Stone Park	100.00
P P & L	Monthly Electric Bills	982.05
Eugene Otterbein	Halloween Expenses	41.60

A motion was made by Linda Sosniak and seconded by Craig Gansell to pay invoices presented for payment and invoices paid since the November 7, 2022 council meeting. Motion carried.

Correspondence:

From: East Lycoming Recreation Authority
Subj: Agenda October 6, 2022
Subj: Minutes September 1, 2022
Subj: Treasurer's Report August 2022

Standing Committee Reports:

Parks & Property – Secretary reported that the well pump was winterized and the park was closed for the year.

Sanitation and Health – Secretary reported that we have (7) resident's who have failed to comply with the notices mailed. Action will be forwarded to the district magistrate for hearings.

Fire Chief – Chief Alan Little reported that the company responded to a total of 133 incidents in the month of November.

Police Report – Council reviewed the November police report. In the period of September 28, 2022 thru October 31, 2022, there were a total of (8) incidents reported in the borough.

Persons To Be Heard – Mr. Mark Haas and Mr. Chris Hodges, representing the Lycoming Planning Commission were present and briefed council on grant money available for sub-division work. After review it was decided at this time the borough would not have a need.

Tammy Smith – Secretary reported that action is in progress to condemn the property located at 75 N. Main Street.

New Business.

Review Woodling Subdivision & Request to Name Private Drive – Council reviewed the November 4, 2022 letter from Attorney Layne R.Oden, confirming that Mr. & Mrs. Scott Lewis are the owners of tax parcel #46-334-101.G. In the report, Mr. Oden also addressed the pending petition requesting the naming of a private road which Mr. & Mrs. Scott Lewis holds title to the land underlaying the 50' private right of way. As the owners of the land, that is subject to the 50' private right of way, Mr. & Mrs. Lewis oppose the naming of the private right of way. Council also reviewed, an e-mail dated November 7, 2002 from the borough's attorney, Christopher H. Kenyon, confirm that he agrees with attorney Oden assessment in the matter of who, owns the land and Mr. & Mrs. Lewis opposing the naming of the private right of way. A motion made by Linda Sosniak and seconded Craig Gansell to deny the petition requesting the naming of the private road submitted by Andrea Liebersohn on September 8, 2022. Motion carried.

Hughesville Borough 2023 Police Contract – After open review of the proposed November 1, 2022, letter requesting a 3% increase for police coverage for the calendar year 2023. A motion was made by Linda Sosniak and seconded by Craig Gansell to approve the 3% increase effective January 1, 2023. Council requests an increased focus on speed/traffic enforcement on Route 220. Council also requests the Police Department specifically dedicate ten (10) hours per month to speed/traffic enforcement which will be documented on the report (date and times) submitted by the police chief with the monthly invoice. Motion carried.

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Terry Shaner, resident of 361, Water Street, reviewed with council, his concerns that the Hughesville Police are not doing the job and thus they don't deserve the raise.

2nd. Reading proposed 2023 Annual Budget – Secretary reviewed with council the 2nd reading of the 2023 general fund, highway fund, act 13 funds. The proposed budgets as reviewed will not require a tax increase. Secretary will submit a final reading for the December 5, 2022 council meeting. No official action at this time

New Business Continued.

Set 2023 Hourly Rate Secretary/Treasurer – A motion was made by Linda Sosniak and seconded by J.R. Rishel to set the secretary/treasurer hourly rate of $19.57 for the fiscal year 2023 effective January 1, 2023. Motion carried.

Secretary informed council that effective October 31, 2022 the current office cleaning person retired. At the recommendation of the borough secretary, a motion was made by David Hitesman and seconded by Craig Gansell to hire Stacey Sones to clean the office, effective November 1, 2022. The rate of pay will be $50.00 per month.Motion carried.

Rocks Park Tree Donation – Councilman David Hitesman and his wife have volunteered to replace (2) trees that were removed from the Rocks Park. Weather permitting a northeastern spruce and sugar maple trees will be planted.

Annual Halloween Report - President reviewed with council the November 21, 2022 report from Eugene Otterbein, showing the 23th year of sponsorship by council, estimated attendance of 85 children plus adults, 74 coloring contest and total cost to the borough of $300.56. Mr. Otterbein thanked council for making the Halloween Open House a success.

Borough Reports.

Emergency Management Coordinator – Alan Little, Borough EMA Coordinator, reviewed with council, that (4) new emergency radios will be needed in fiscal year 2023. Mr. Little is requesting funds be budgeted to help cover the expenses.

Representative East Lycoming Recreation Authority – Bruce Little, borough representative for the East Lycoming Recreation Authority brief members on the ongoing projects of the authority.

Representative West Branch COG – Secretary reported that the next COG meeting will be January 10, 2023.

Secretary/Treasurer – Secretary reported that we now have a total of (8) Christmas decoration lights that have LED lights bulbs installed. Secretary expects to replace the last (3) sets of lights in fiscal year 2023.

Public Comment – President Smith announced that Tuesday November 7, 2022 is general election day in the borough and encouraged members to get out and vote.

Adjournment – Being no further business, a motion was made by Craig Gansell and seconded by David Hitesman to adjourn the meeting. Motion carried.

PICTURE ROCKS BOROUGH

William N. Dorman
Secretary