BOROUGH OF PICTURE ROCKS
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January 3, 2022

The Picture Rocks Borough Council met in regular session with the following members present: Craig Gansell, Jeffrey Rishel, Linda Sosniak, Chris Smith, David Hitesman, Nancy Dorman and Mayor David Bender.

Guest: Bruce Little – Representative East Lycoming Recreation Authority
Alan Little – Fire Chief Picture Rocks Vol. Fire Company
Richard Sprout – Picture Rocks Fire Company
Rep. Joe Hamm Representative 84 Legislative District
Eric Houser – District Office Manager

Mayor David Bender called the reorganizational meeting of the Picture Rocks Borough Council to order with the Pledge of Allegiance and a moment of silent meditation.

Council Reorganization.

Mayor Bender called for a nomination from the floor for council president.

Craig Gansell nominated Chris Smith seconded by Jeffrey Rishel.
Chris Smith nominated Linda Sosniak seconded by Nancy Dorman

Roll Call Vote
Craig Gansell - Chris Smith
Jeffrey Rishel – Chris Smith
Linda Sosniak - Chris Smith
Chris Smith – Chris Smith
David Hitesman – Linda Sosniak
Nancy Dorman – Linda Sosniak

Chris Smith elected president borough council.

President Chris Smith continued the January 3, 2022 regular meeting.

Nomination for borough vice president.

Craig Gansell nominated Linda Sosniak seconded by Nancy Dorman.

Being no other nominations from the floor, Linda Sosniak was elected vice president of borough council.

Nominated for president pro tem.

Nancy Dorman nominated Craig Gansell and seconded by Dave Hitesman.

Being no other nominations from the floor, Craig Gansell was elected president pro tem

Appointments Borough Positions.

Borough Solicitor – A motion was made by Linda Sosniak and seconded by Nancy Dorman to appoint McCormick Law Firm to a (1) year term as borough solicitor. Motion carried.

Borough Engineering Firm – A motion was made by Dave Hitesman and seconded by Linda Sosniak to appoint Larson Design Firm to a (1) year term as borough engineering firm. Motion carried.

Borough Code Enforcement Officer Act 45 PA Uniform Construction – A motion was made by Craig Gansell and seconded by Jeffrey Rishel to appoint Code Inspections, Inc. to a (1) year term as code enforcement officer – Act 45 A Uniform Construction for fiscal year 2022. Motion carried.

Borough Zoning Officer – A motion was made by Linda Sosniak and seconded by Davis Hitesman to appoint Code Inspections, Inc. as borough zoning officer for fiscal year. 2022. Motion carried.

Borough Zoning Board – A motion was made by Jeffrey Rishel and seconded by Craig Gansell to appoint Justin Shelinski to a (3) year term 2022 -2024 on the zoning hearing board. Motion carried.

Borough Zoning Board – A motion was made by David Hitesman and seconded by Linda Sosniak to appoint Eugene Otterbein to a (4) year term 2022 – 2025 on the zoning hearing board. Motion carried.

Auditor – A motion was made by Jeffrey Rishel and seconded by Nancy Dorman to appoint Diane Buck and Jackie Otterbein to (2) year terms as borough auditor 2022 – 2023. Motion carried.

Representative to West Branch Council Governments – A motion was made by Jeffrey Rishel and seconded by Craig Gansell to appoint William Dorman, borough secretary, as borough representative on the West Branch Council of Governments Board for fiscal year 2022. Motion carried.

Sewage Enforcement Contract. SEO Services, Jami Nolan. - A motion was made by Nancy Dorman and seconded by Linda Sosniak to approve the contract of SEO Services, Jami Nolan as borough sewage enforcement officer for fiscal year 2022. Motion carried.

Planning Commission – A motion was made by David Hitesman and seconded by Craig Gansell to appoint Jan Sosniak to a (4) year term 2022 – 2025 on the planning commission. Motion carried.

A motion was made by Craig Gansell and seconded by Linda Sosniak to appoint Erin Shelinski to a (3) year term 2022 – 2024 on the planning commission. Motion carried.

Alternate Zoning Hearing Board – A motion was made by Dave Hitesman and seconded by Craig Gansell to appoint Glenn Trick and Chris Mann to a (2) year term 2022 -2023 on the alternate zoning hearing board Motion carried.

Re-Open 2022 Budget – Being no changes voice by council, the 2022 budget will stand as adopted at the December 6, 2021 council meeting.

Minutes December 6, 2021 – A motion was made by Craig Gansell and seconded by David Hitesman to approve the December 6, 2021 council minutes as presented. Motion carried.

Treasurer Report	General Fund	$ 204,535.51
	Highway Fund	17,566.90
	Act 13 Impact Fee	38,728.85

A motion was made by Linda Sosniak and seconded by Craig Gansell to accept the January 3, 2022 treasurer's report as presented and file for audit. Motion carried.

Following invoices presented for consideration at the January 3, 2022 council meeting.

Ron's General Cleaning	December Janitorial Services	$ 40.00
UGI Central Penn Gas	Gas Utility Bill – Heating	137.17
Hughesville Borough	December Police Report	863.39
Green Valley Trucking & Paving	Snow Removal December 2021	486.00

Following invoices paid since the December 6, 2021 council meeting.

Ron's Janitorial Services	November Janitorial Services	40.00
Code Inspections, Inc.	Zoning Expense Property Maint.	150.00
UGI Central Penn Gas	Gas Utility Bill Heating	82.65
Koz's Landscaping	November Mowing Lawns	430.00
Koz's Landscaping	Creek Bank Mowing	1,700.00
Green Valley Trucking & Paving	Snow Removal Salting (2) Times	324.00
Marv & Melvin Lewis	Annual Salt Bin Lease	1.00
Hughesville Area Public Library	2021 Budget Money	500.00
Veterans Memorial Park	2021 Budget Money	4,000.00
Postmaster	(1) Roll Stamps	58.00
Picture Rocks Vol. Fire Co.	Final 2021 Budget Money	10,200.00
Linda Sosniak	(2) Retirement Gifts Fruit Basket	63.98
William N. Dorman	Quickbooks Payroll 2022	230.00
P P& L	Monthly Electric Bills	939.13
Windstream	Monthly Telephone Bill	64.36
Marco Technologies LLC	Monthly Copier Expense	61.35
State Workers Fund	Employees Workers Comp.	6.00
State Workers Fund	Fire Company Works Comp.	1,394.00

Invoice paid since the December 6, 2021 council meeting

A motion was made by Nancy Dorman and seconded by Jeffrey Rishel to pay bills presented for payment and approving the bills that have already been paid since the December 6, 2021 council meeting. Motion carried. Nancy Dorman abstained from voting on the bills to be paid due to a family member listed as payee on the bills.

Standing Committee Reports.

Parks & Property – Park is closed.

Sanitation & Health – Secretary reported that we have (3) property owners who have not complied with notices sent.

Fire Chief – Chief Little reported the company responded to 334 incidents in 2021. He also stated that the new rescue boat expects to be placed in service during the month of January. The slate of officers for 2022 stays the same as 2021.

Police Chief Report – Council reviewed the December police report. In the period of December 16, 2021 and December 26, 2021 there were a total of (5) incidents reported in the borough.

Persons to be heard.

Rep. Hamm introduces himself and reviewed with council the ongoing business that is transpiring in Harrisburg and where he stands on the bills that are being considered. Rep. Hamm stated that he is available if the borough needs his service.

Borough Reports.

Emergency Management Coordinator – Alan Little, borough EMA coordinator, reviewed with council the report on the coronavirus continue spreading in the county and the borough. Borough emergency siren will be tested.

Representative East Lycoming Recreation Authority – Bruce Little borough representative for the East Lycoming Recreation briefed members on the ongoing project of the authority.

Representative West Branch COG – Security reported that the next COG meeting will be January 18, 2022.

Secretary/Treasurer – Secretary briefed council on the problems with Tammy Smith, 65 South Main Street. It was reported to the secretary that the septic system was full and needed pumped. The last pumping was in September of 2021. Secretary was in contact with the borough sewer enforcement officer and was informed that the answer to the problem is, if space is available on the property, a septic tank would be installed and the existing cesspool would be used for drainage. After open discussion, the secretary is to contact the borough sewage officer and if he finds the system is full, the sewage officer will start action that will bring the system in compliance and correct the problem.

Individual Council Members.

Council person Linda Sosniak briefed council on the loud noise that occurred in the borough around the 1st of January. The noise came from shooting a cannon on the Rogers property located in Wolf Township. Ms Sosniak contacted Wolf Township and they will contact the property owner.

Adjournment – Being no further business, a motion was made by Craig Gansell and seconded by Nancy Dorman to adjourn the meeting. Motion carried.

PICTURE ROCKS BOROUGH

William N. Dorman

William N. Dorman